



Tuesday, 6 December 2022

Dear Sir/Madam

A meeting of the Council will be held on Wednesday, 14 December 2022 in the Council Chamber, Council Offices, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:

E H Atherton	L A Lally
D Bagshaw	P Lally
S A Bagshaw	H Land
L A Ball BEM	R D MacRae
M Brown	G Marshall
B C Carr	J W McGrath
S J Carr	J M Owen
M J Crow	P J Owen
T A Cullen	J P T Parker
S Dannheimer	S Paterson
S Easom	J C Patrick
L Ellis	D D Pringle
L Fletcher	M Radulovic MBE
J C Goold	R S Robinson
D Grindell (Mayor)	P Roberts-Thomson
T Hallam	C M Tideswell
M Handley	I L Tyler
M Hannah	P D Simpson
R I Jackson	H E Skinner
E Kerry	D K Watts
S Kerry	E Williamson
H G Khaled MBE	R D Willimott

## AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 7 - 20)

The Council is asked to confirm as a correct record the minutes of the meetings held on 12 October 2022 and 16 November 2022.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S REPORT

To receive a report from the Leader and to receive questions and answers on the report should there be any.

6. PUBLIC QUESTIONS

7. UPDATE FROM THE BROXTOWE YOUTH MAYOR

The Broxtowe Youth Mayor will update Council on issues regarding young people in Broxtowe.

8. Reference

8.1 INTERIM REVIEW OF POLLING DISTRICTS AND POLLING PLACES

(Pages 21 - 32)

Governance, Audit and Standards Committee  
28 November 2022

An interim review of polling districts and polling places was carried out between 1 August and 30 September 2022. No responses were received in respect of the proposed changes to polling districts arising out of the Community Governance Review completed earlier in the year.

The polling place for BCT2, Creo, Seven Oaks Crescent, Bramcote, were considered to be too small, with nowhere for voters to shelter if queuing outside in the rain. Whilst this was accepted, there are no other suitable places in the polling district at the present time.

In addition to the polling places included in the report to the Governance, Audit and Standards Committee, it is also recommended that the pavilion, Trent Vale Road replace the Boat and Horses Public House, Trent Road, as the polling place for the BER2 polling district. The pavilion is fully accessible and there is ample on-road parking on Trent Vale Road.

**RECOMMENDED to Council that the proposed changes to the polling districts in appendix 1 and the designation of polling places set out in appendix 2 to the report be approved.**

8.2 TOTON AND CHETWYND BARRACKS STRATEGIC MASTERPLAN

(Pages 33 - 54)

Toton and Chetwynd Barracks Strategic Masterplan

Cabinet  
8 December 2022

An update will be provided at the meeting of the recommendation from Cabinet on 8 December 2022.

9. PROGRAMME OF MEETINGS FOR MAY 2023 TO APRIL 2024

(Pages 55 - 58)

To seek approval of the Programme of meetings for May 2023 to April 2024.

## 10. PORTFOLIO HOLDERS REPORTS

To receive reports from Cabinet Portfolio Holders and to receive questions and answers on the reports should there be any.

10.1 Report of the Portfolio Holder for Resources and Personnel Policy (Pages 59 - 60)

10.2 Report of the Portfolio Holder for Economic Development and Asset Management (Pages 61 - 64)

10.3 Report of the Portfolio Holder for Housing (Pages 65 - 68)

10.4 Report of the Portfolio Holder for Leisure and Health (Pages 69 - 74)

10.5 Report of the Portfolio Holder for Environment and Climate Change (Pages 75 - 78)

10.6 Report of the Portfolio Holder for Community Safety (Pages 79 - 82)

## 11. REPORT ON SCRUTINY MATTERS

The Chair of the Overview and Scrutiny Committee will give a report to full Council and answer questions on Scrutiny matters.

## 12. MOTIONS

To consider motions

## 13. MEMBERS' QUESTIONS

## 14. MEMBERS' SPEECHES ON WARD ISSUES

## 15. QUESTIONS ON OUTSIDE BODIES

16. ATTENDANCE AT MEETINGS

The Local Government Act 1972 states that when a Councillor fails to attend any meeting for six consecutive months from the date of their last attendance, then, subject to certain exceptions, they cease to be a Member of the authority, unless the Council accepts a reason for the failure to attend before the six months expires. It is put before Members to consider a dispensation under Section 85 (1) of the Local Government Act 1972 for the period of six months from 14 December 2022 before which forfeiture applies.

**Council is asked to CONSIDER a dispensation for a period of six months from the date of this meeting and RESOLVE accordingly.**

17. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS

To make appointments to committees and working groups.

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## COUNCIL

WEDNESDAY, 12 OCTOBER 2022

Present: Councillor D Grindell, Chair

Councillors: L A Ball BEM  
M Brown  
B C Carr  
S J Carr  
M J Crow  
T A Cullen  
S Dannheimer  
J C Goad  
T Hallam  
M Handley  
R I Jackson  
E Kerry  
P Lally  
H Land  
R D MacRae  
G Marshall  
J W McGrath  
J M Owen  
P J Owen  
J P T Parker  
S Paterson  
J C Patrick  
D D Pringle  
M Radulovic MBE  
P Roberts-Thomson  
C M Tideswell  
I L Tyler  
P D Simpson  
H E Skinner  
E Williamson

Apologies for absence were received from Councillors E H Atherton, D Bagshaw, S A Bagshaw, S Eason, L Fletcher, M Hannah, S Kerry, H G Khaled MBE, L A Lally, R S Robinson, D K Watts and R D Willimott.

There was a minute's silence in memory of HM the Queen Elizabeth II and Councillor E Cubley.

### 26 DECLARATIONS OF INTEREST

There were no declarations of interest.

27 MINUTES

The minutes of the meeting on 13 July 2022 were confirmed and signed as a correct record.

28 MAYOR'S ANNOUNCEMENTS

The Mayor gave a résumé of his engagements since the last Council meeting, which included his attendance at events relating to the death of Queen Elizabeth II. The Mayor thanked the Civic Office for all their hard work during the period of mourning.

The Mayor, the Leader of the Opposition, the Leader of the Council, the Deputy Leader of the Council, Councillor E Williamson, Councillor L A Ball BEM and Councillor M J Crow all paid tribute to Councillor E Cubley following his death in August. Sincere condolences were offered to his partner and family.

There were tributes to HM the Queen Elizabeth II by the Mayor, the Leader of the Council, the Deputy Leader of the Council, the Leader of the Opposition and Councillor E Williamson.

29 LEADER'S REPORT

The Leader of the Council updated the meeting on the rising homelessness figures across the borough. It was noted that homelessness had doubled in one week and that the Housing Repairs Team had been brought into the Housing function to ensure that vacant homes were brought back into service as quickly as possible. It was stated that two thirds of applications for housing were in Stapleford and Eastwood.

Members were also updated on the increased prevalence of class A drugs, with the Leader emphasising that these were readily available in all communities within the borough and that there had been an associated rise in violence and exploitation.

The meeting was informed that the creation of three enterprise zones had been proposed at Toton, Moorgreen and Bennerley Sidings. The Policy Advisory Working Group was to be tasked with looking at ways to attract investment into Broxtowe.

The Leader also noted that there would be a Warm Zones scheme in Council owned sheltered accommodation with financial help to be offered to third party organisations, such as parish councils or churches, who were willing to provide places for people to keep warm this winter.

Councillor S Paterson left the meeting after this item and did not participate any further.



## 30 REFERENCES

### 30.1 PAY AWARD AND REVIEW OF ALLOWANCES

30 September 2022  
Independent Remuneration Panel

The Councillors considered the proposals from the Independent Remuneration Panel which had met on 30 September 2022. It was noted that the proposed changes to member's allowances ensured that anomalies left from previous schemes were tackled and that Councillors were rewarded for taking on additional responsibilities.

The Business Manager role and payments for childcare were also discussed.

#### **RESOLVED that:**

- **the allowance for the Chairs of Planning and Licensing Committee be increased in line with that of a Cabinet Member with a portfolio.**
- **the Vice Chair's allowance for Planning, Licensing and Governance, Audit and Standards Committee be increased.**
- **the allowance for the Chair of Governance, Audit and Standards Committee be increased in line with a Cabinet Member with no portfolio.**
- **the allowances for the Members of the Licensing Committee with the exception of Chair and Vice Chair be removed.**
- **allowances for separate Scrutiny Committees be removed, as only one Overview and Scrutiny Committee with a Chair and two Vice Chairs was appointed.**
- **allowances in the form of a one off payment of £300 for the Chair and £100 for the Vice Chair of the working groups appointed from Overview and Scrutiny Committee. These roles are suggested to rotate depending on the topics chosen.**
- **the Policy Advisory Committee be removed.**
- **an allowance for the Chair and Vice Chair of the Policy Advisory Working Group that was appointed at Full Council 13 July 2022 be introduced, as per appendix 2.**
- **the allowance for Leader of the Opposition be increased in line with that of a Cabinet Member without a portfolio, as per appendix 2.**
- **a new allowance be introduced for the Deputy Leader of the Opposition, as per appendix 2.**
- **the two Business Manager roles and allowances be removed.**
- **there be an increase in the Outside Bodies allowance for the Police and Crime Panel in line with the Health Lead and Chair of Broxtowe Partnership Health Task Group, as per appendix 2.**
- **that the changes in allowances be back dated to 1 September 2022.**

31 DEVOLUTION

Council noted the report with particular reference to the following:

1. The progress to date on the devolution and joint working programme, including the announcement of a 'level 3' deal offer from Government on 30 August 2022.
2. The requirement for a formal public consultation process scheduled to take place over winter 2022.
3. The proposed formation of an East Midlands Mayoral Combined County Authority with a new elected Mayor, with elections expected to take place in Spring 2024.

32 TOTON AND CHETWYND BARRACKS STRATEGIC MASTERPLAN SUPPLEMENTARY PLANNING DOCUMENT

There was concern that the amended Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document (SPD) did not take into account the uncertainty around highways or the proposed enterprise zone for Toton. It was also noted that the Neighbourhood Forum needed to be re-engaged with the process.

It was proposed by Councillor M Radulovic MBE and seconded by Councillor S J Carr that the Toton and Chetwynd Barracks Strategic Masterplan SPD be referred to Cabinet for agreement issues including highways, the enterprise zone and the Neighbourhood Forum. Once agreed it would be brought back to Council. On being put to the meeting the motion was carried.

**RESOLVED that the Toton and Chetwynd Barracks Strategic Masterplan SPD be referred to Cabinet for agreement on issues including highways, the enterprise zone and the Neighbourhood Forum. Once agreed it would be brought back to Council.**

33 PUBLIC QUESTIONS

There were no public questions.

34 PORTFOLIO HOLDERS REPORTS

34.1 REPORT OF THE PORTFOLIO HOLDER FOR RESOURCES AND PERSONNEL POLICY

The Portfolio Holder for Resources and Personnel Policy presented his report, noting the particular pressures on the Council's finances from the cost of living crisis and inflation.

Responses to comments included:

- Budget - concern that there was a substantial gap in the budget. It was noted that there was a potential budget gap of £2.1million in the Medium Term Financial Strategy, based on an assumption that there would be no financial settlement from central government. It was considered that revenue savings and additional income could be used to close the budget gap.
- Budget consultation – it was asked what was considered a good level of response. The meeting noted that the aim was to increase on last year’s figures of between 650 and 700 responses.

### 34.2 REPORT OF THE PORTFOLIO HOLDER FOR ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT

The Portfolio Holder for Economic Development and Asset Management presented his report. Responses to comments included:

- Appeals statistics – there was a request that Planning Committee agendas include appeal statistics for appeals against major developments that had been lost by the Council.
- Green Belt – there was concern about reports for proposals to release Green Belt land at Nuthall for development. It was noted that this was not in the Preferred Options Approach that had been agreed at the Joint Planning Advisory Board. It was further noted that the Preferred Options Approach would go out to public consultation later this year.
- Contaminated land – there was a discussion about a possibility there was contaminated land behind Newton’s Lane, Cossall.

### 34.3 REPORT OF THE PORTFOLIO HOLDER FOR HOUSING

The Portfolio Holder for Housing presented his report. Responses to comments included:

- Fish Pond Cottage – there was concern that the project had not progressed. It was noted that this was due to the cost of the project increasing by over £400,000.

### 34.4 REPORT OF THE PORTFOLIO HOLDER FOR LEISURE AND HEALTH

The Portfolio Holder for Leisure and Health presented his report with particular reference to Kimberley School taking over the running of the gym and swimming pool at Kimberley Leisure Centre.

#### 34.5 REPORT OF THE PORTFOLIO HOLDER FOR ENVIRONMENT AND CLIMATE CHANGE

The Portfolio Holder for Environment and Climate Change presented her report with particular reference to new rules on the disposal of food waste and furniture containing persistent organic pollutants (POPs). Responses to comments included:

- Litter – there was concern about the Cossall Road car park near Trowell, which had previously been locked at night and there was evidence of anti-social behaviour, drugs paraphernalia and litter. The Portfolio Holder for Economic Development and Asset Management noted that car parks were under his remit and that the matter would be looked into.
- Green Events – it was noted that these events had allowed residents and stall holders to share ideas and had improved engagement.
- Community Litter Picks – there was a discussion regarding the Council's role in tidying up after residents. It was considered that the litter picks improved community spirit and set a good example.

Councillor P D Simpson left the meeting after this item and did not participate any further.

#### 34.6 REPORT OF THE PORTFOLIO HOLDER FOR COMMUNITY SAFETY

The Portfolio Holder for Community Safety presented his report, with particular reference to ASB in Beeston. Responses to comments included:

- Food inspections – it was noted that all new registrations were being inspected within 28 days and that good progress was being made on the food hygiene inspections backlog.
- ASB in Beeston – improvements were noted by the meeting, though there was concern that reports to Police could only be acted upon when residents were willing to give statements.

#### 35 REPORT ON SCRUTINY MATTERS

The Chair of the Overview and Scrutiny Committee gave an update on the topics currently being reviewed. It was requested that Councillors and members of the public submit ideas for scrutiny reviews.

#### 36 PRESENTATION OF PETITIONS

There were no petitions to be presented.

37 ATTENDANCE AT MEETINGS

It was noted that Councillor E H Atherton was currently unable to attend Council meetings.

**RESOLVED that a dispensation be given for Councillor E H Atherton for a period of six months from the date of this meeting.**

38 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS

Councillor R I Jackson proposed that Councillor J C Goold be appointed to Licensing and Appeals Committee, and that Councillor P J Owen be appointed to Governance, Audit and Standards, with H G Khaled as a substitute.

**RESOLVED that the appointments to Committees be approved.**

39 AMENDMENTS TO THE CONSTITUTION

It was noted that the Joint Negotiating Committee (JNC) for Local Authority Chief Executives had reviewed the Conditions of Service Handbook to state that any potential disciplinary procedure relating to the JNC should include arrangements for a politically balanced Appeals Committee of, at most, five members. The remit of the Appeals Committee would be to consider appeals against disciplinary sanctions short of dismissal.

It was proposed that these responsibilities be given to the Licensing and Appeals Committee.

**RESOLVED that the arrangements for a JNC Appeals Committee be incorporated in to the terms of reference for the Licensing and Appeals Committee and the Constitution be amended accordingly.**

40 MEMBERS' SPEECHES ON WARD ISSUES

There were no member's speeches on ward issues.

41 QUESTIONS ON OUTSIDE BODIES

There were no questions on outside bodies.

42 MEMBERS' QUESTIONS

There were no member questions.

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## COUNCIL

WEDNESDAY, 16 NOVEMBER 2022

Present: Councillor T A Cullen, Chair

Councillors: D Bagshaw  
L A Ball BEM  
M Brown  
M J Crow  
J C Goold  
T Hallam  
M Handley  
M Hannah  
E Kerry  
S Kerry  
H G Khaled MBE  
L A Lally  
P Lally  
H Land  
R D MacRae  
G Marshall  
J W McGrath  
J M Owen  
P J Owen  
J P T Parker  
S Paterson  
J C Patrick  
D D Pringle  
M Radulovic MBE  
R S Robinson  
C M Tideswell  
I L Tyler  
P D Simpson  
H E Skinner  
D K Watts  
E Williamson  
R D Willimott

Apologies for absence were received from Councillors E H Atherton, S A Bagshaw, B C Carr, S J Carr, S Dannheimer, S Easom, L Fletcher, D Grindell, R I Jackson , P Roberts-Thomson and L Ellis.

### 43 APOLOGIES FOR ABSENCE

The minutes of the meeting were confirmed and signed.

#### 44 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 45 FREEMEN OF THE BOROUGH

##### 45.1 PROFESSOR SIR MARTYN POLIAKOFF CBE

It was proposed by Councillor J C Patrick and seconded by Councillor H E Skinner that:

“Professor Sir Martyn Poliakoff CBE being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to Professor Sir Martyn Poliakoff CBE.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred Professor Sir Martyn Poliakoff CBE, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to Professor Sir Martyn Poliakoff CBE the Certificate of his Admission as an Honorary Freeman of the Borough and Professor Sir Martyn Poliakoff CBE thanked the Council for the honour conferred upon him.**

##### 45.2 MR DAVID BINGHAM

It was proposed by Councillor M Radulovic MBE and seconded by Councillor M Handley that:

“David Bingham being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to David Bingham.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred upon David Bingham, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to David Bingham the Certificate of his Admission as an Honorary Freeman of the Borough and David Bingham thanked the Council for the honour conferred upon him.**



#### 45.3 MR DEREK BURNETT BEM

It was proposed by Councillor J M Owen and seconded by Councillor M Radulovic MBE that:

“Derek Burnett BEM being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to Derek Burnett BEM.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred upon Derek Burnett BEM, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to Derek Burnett BEM the Certificate of his Admission as an Honorary Freeman of the Borough and Derek Burnett BEM thanked the Council for the honour conferred upon him.**

#### 45.4 MS GILLIAN BOURNE

It was proposed by Councillor J W McGrath and seconded by Councillor J C Goold that:

“Gillian Bourne being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to Gillian Bourne.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred upon Gillian Bourne, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which she is held by the members of the Council and her fellow citizens.**

**The Deputy Mayor presented to Gillian Bourne the Certificate of his Admission as an Honorary Freeman of the Borough and Gillian Bourne thanked the Council for the honour conferred upon her.**

#### 45.5 MR DAVID NUNN

It was proposed by Councillor M Radulovic MBE and seconded by Councillor G Marshall that:

“David Nunn being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to David Nunn.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred upon David Nunn, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to David Nunn the Certificate of his Admission as an Honorary Freeman of the Borough and David Nunn thanked the Council for the honour conferred upon him.**

#### 45.6 MR KENNETH STORER

It was proposed by Councillor H Handley and seconded by Councillor M Radulovic MBE that:

“Kenneth Storer being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Freeman of the Borough of Broxtowe.

That a Certificate of Admission be presented to Kenneth Storer.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Freeman of the Borough of Broxtowe be conferred upon Kenneth Storer, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to Kenneth Storer the Certificate of his Admission as an Honorary Freeman of the Borough and Kenneth Storer thanked the Council for the honour conferred upon him.**

#### 46 HONORARY ALDERMEN OF THE BOROUGH

##### 46.1 MR KEN RIGBY

It was proposed by Councillor I L Tyler and seconded by Councillor D K Watts that:

“Kenneth Rigby being a person who has rendered eminent services to the Borough within the meaning of the Local Government Act 1972, be admitted as an Honorary Alderman of the Borough of Broxtowe.

That a Certificate of Admission be presented to Kenneth Rigby.”

**On being put to the meeting, it was RESOLVED that, in pursuance of Section 249 of the Local Government Act 1972, the distinction of Honorary Alderman of the Borough of Broxtowe be conferred upon Kenneth Rigby, who has, in the opinion of the Council, rendered eminent service to the community of the Borough and as an expression of the high regard in which he is held by the members of the Council and his fellow citizens.**

**The Deputy Mayor presented to Kenneth Rigby the Certificate of his Admission as an Honorary Alderman of the Borough and Kenneth Rigby thanked the Council for the honour conferred upon him.**

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## Report of the Executive Director

**INTERIM REVIEW OF POLLING DISTRICTS AND POLLING PLACES**1. Purpose of Report

To ask the Committee to recommend to Council the proposed changes to the polling districts and polling places set out in the appendices to the report.

2. Recommendation

**The Committee is asked to RECOMMEND to Council that the proposed changes to the polling districts in appendix 1 and the designation of polling places set out in appendix 2 to the report be approved.**

3. Detail

An interim review of polling districts and polling places was carried out between 1 August and 30 September 2022. No responses were received in respect of the proposed changes to polling districts arising out of the Community Governance Review completed earlier in the year. Maps showing the new boundaries are included at Appendix 1. Approval of the changes to polling districts will align the new parish with borough ward boundaries.

Only one response was submitted in respect of polling places. The polling place for BCT2, Creo, Seven Oaks Crescent, Bramcote, is considered to be too small, with nowhere for voters to shelter if queuing outside in the rain. Whilst this is accepted, there are no other suitable places in the polling district at the present time. However, the situation will be monitored and a change recommended should an acceptable alternative be identified in the future. The changes to polling places set out in Appendix 2 are recommended due to the current polling places being unavailable or experience from the elections in 2021. These will need to be designated by Council so that they are effective for the elections in May 2023 onwards.

4. Financial Implications

There are no financial implications arising from this report.

5. Legal Implications

The Representation of the People Act 1983 requires the Council to carry out a review of polling districts and polling places within each parliamentary constituency in its area.

6. Human Resources Implications

There are no Human Resources implications.

7. Union Comments

There are no comments from the Union.

8. Data Protection Compliance Implications

There are no data protection implications.

9. Equality Impact Assessment

The proposed polling places are accessible for everyone.

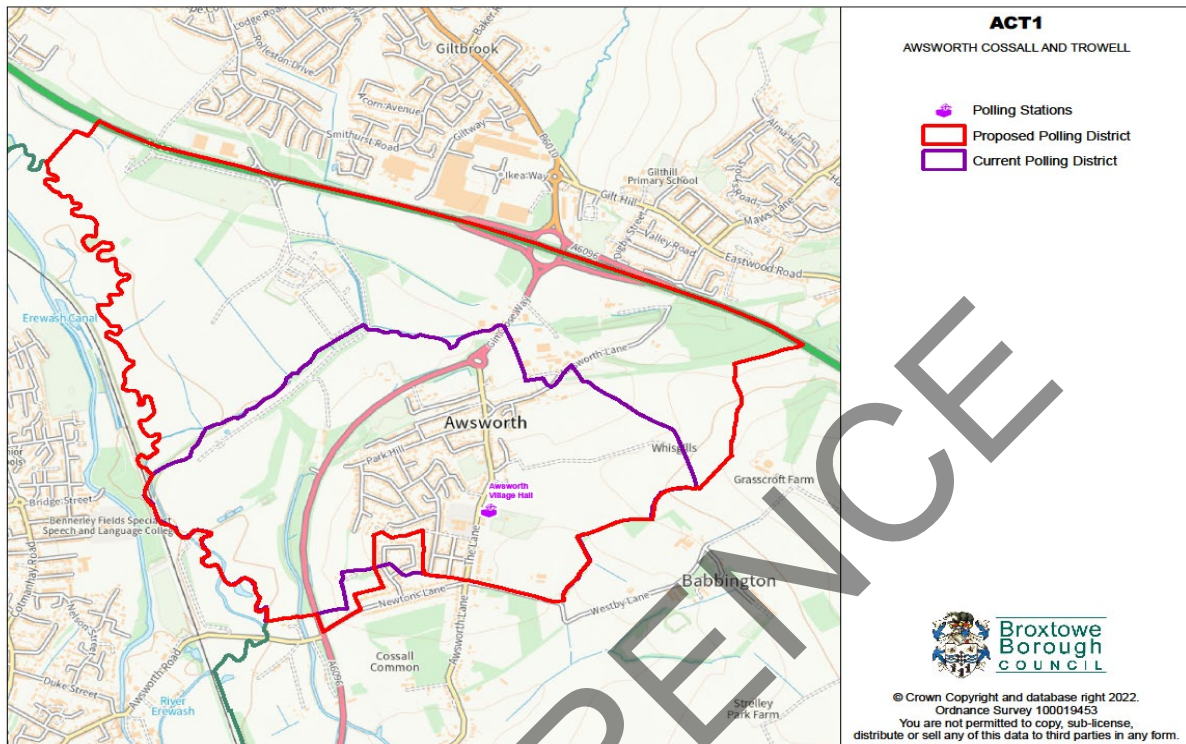
10. Background Papers

Nil.

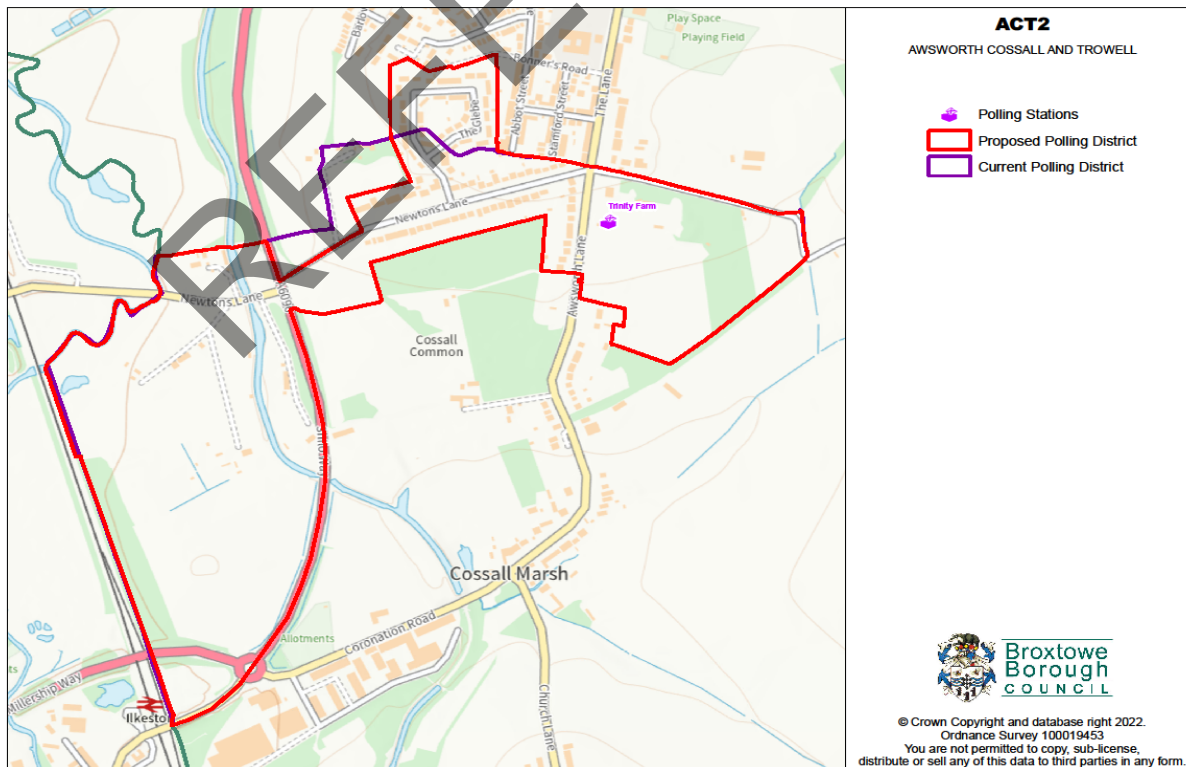
REFERENCE

Proposed Changes to Polling Districts

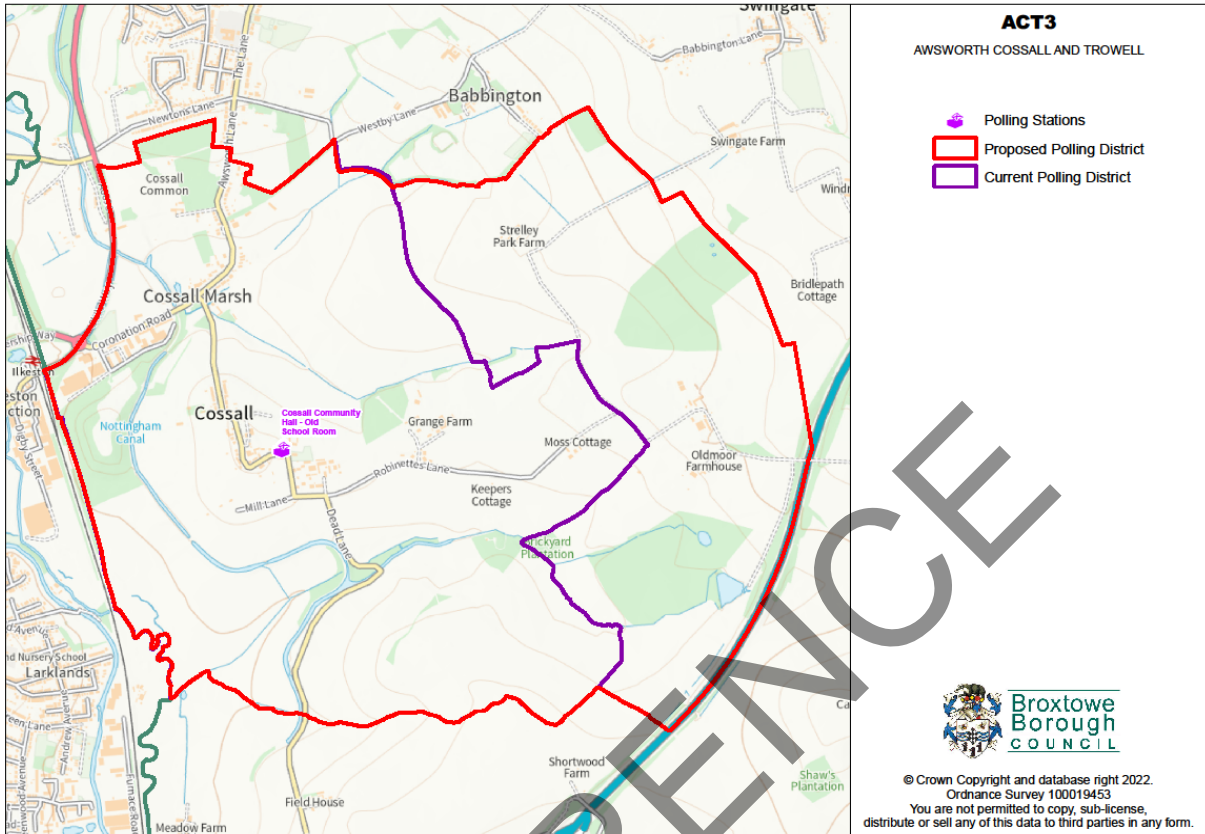
Awsworth – ACT1



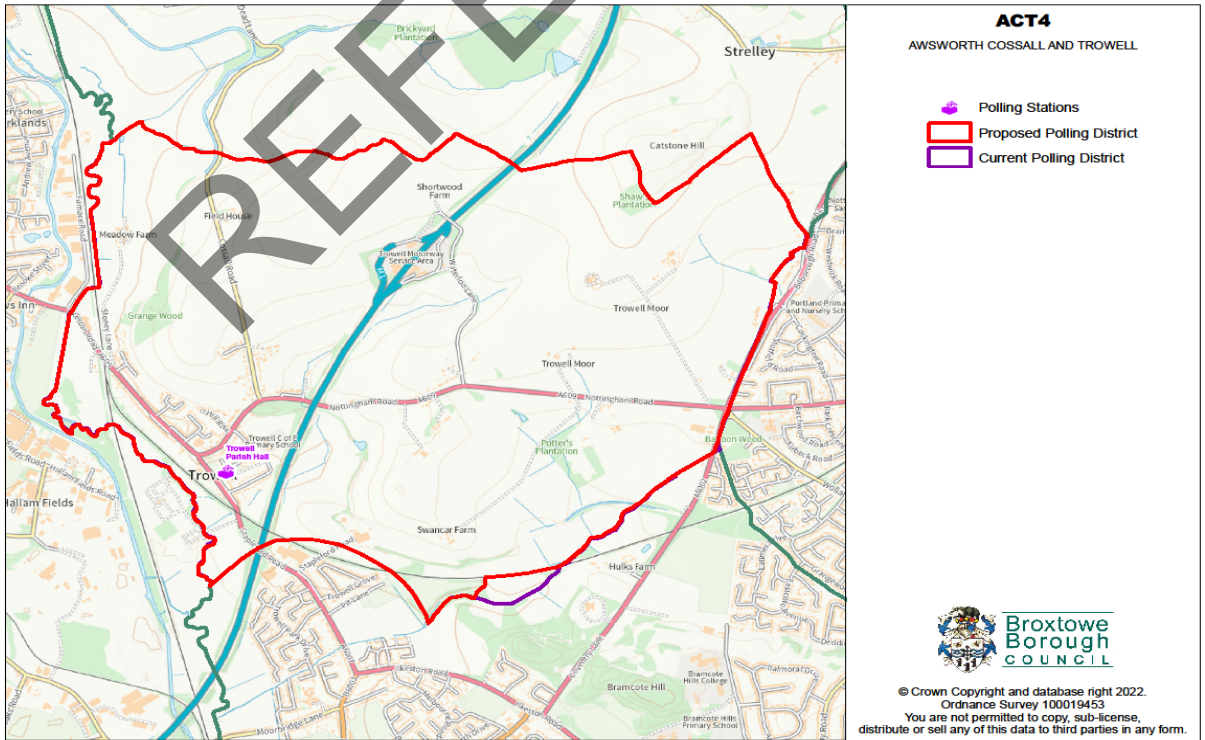
Awsworth – ACT2



Awsorth – ACT3

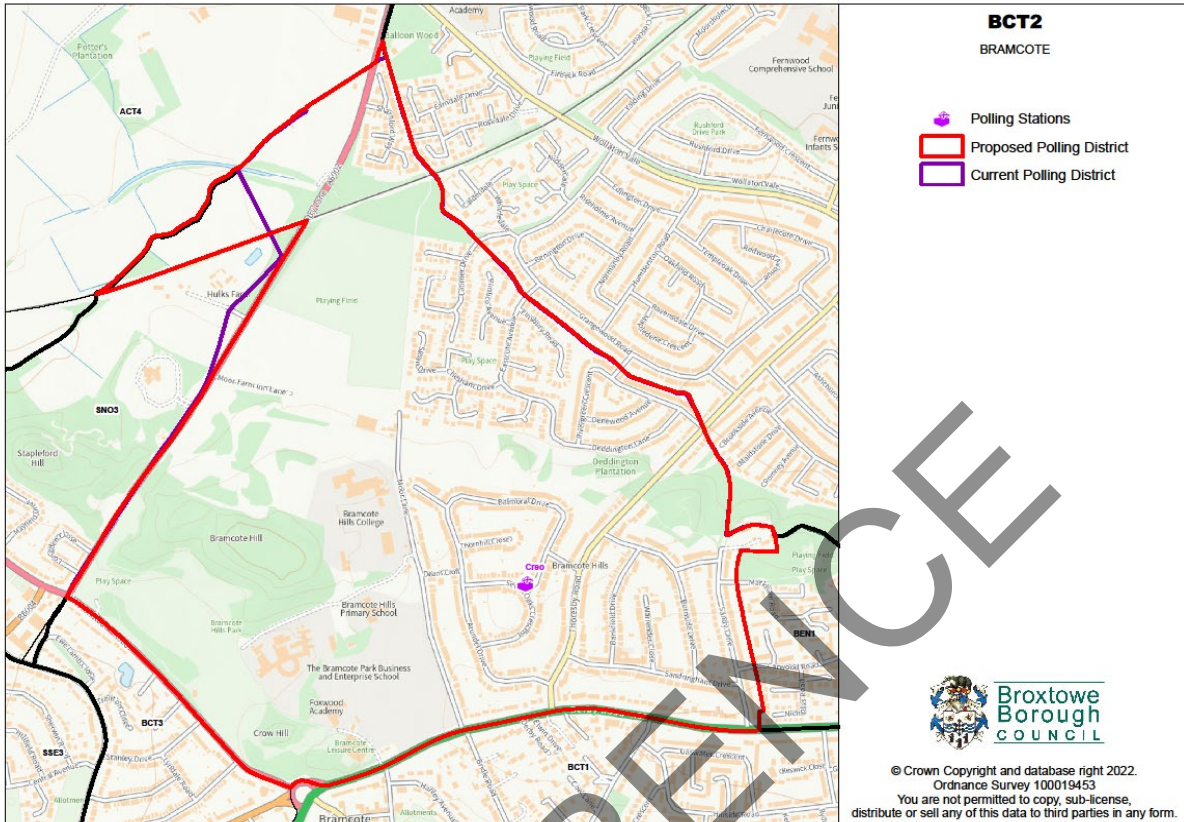


Awsorth – ACT5

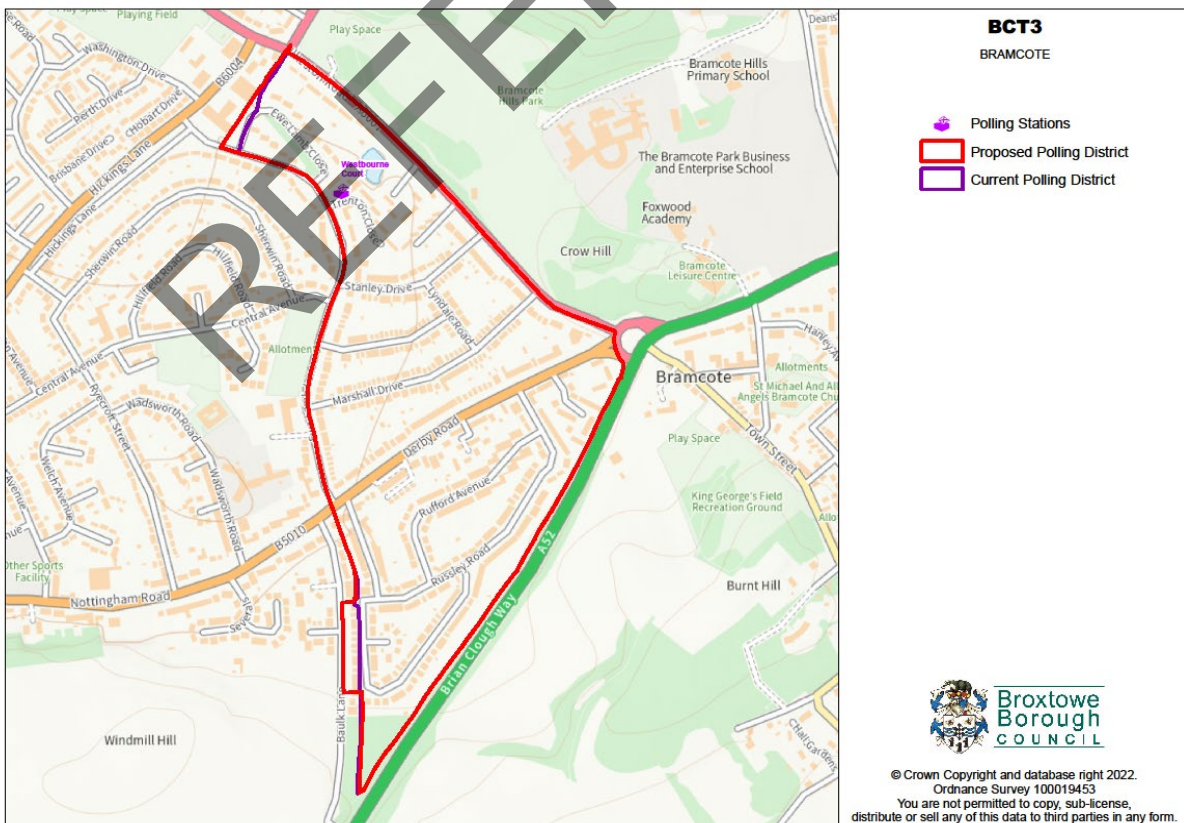




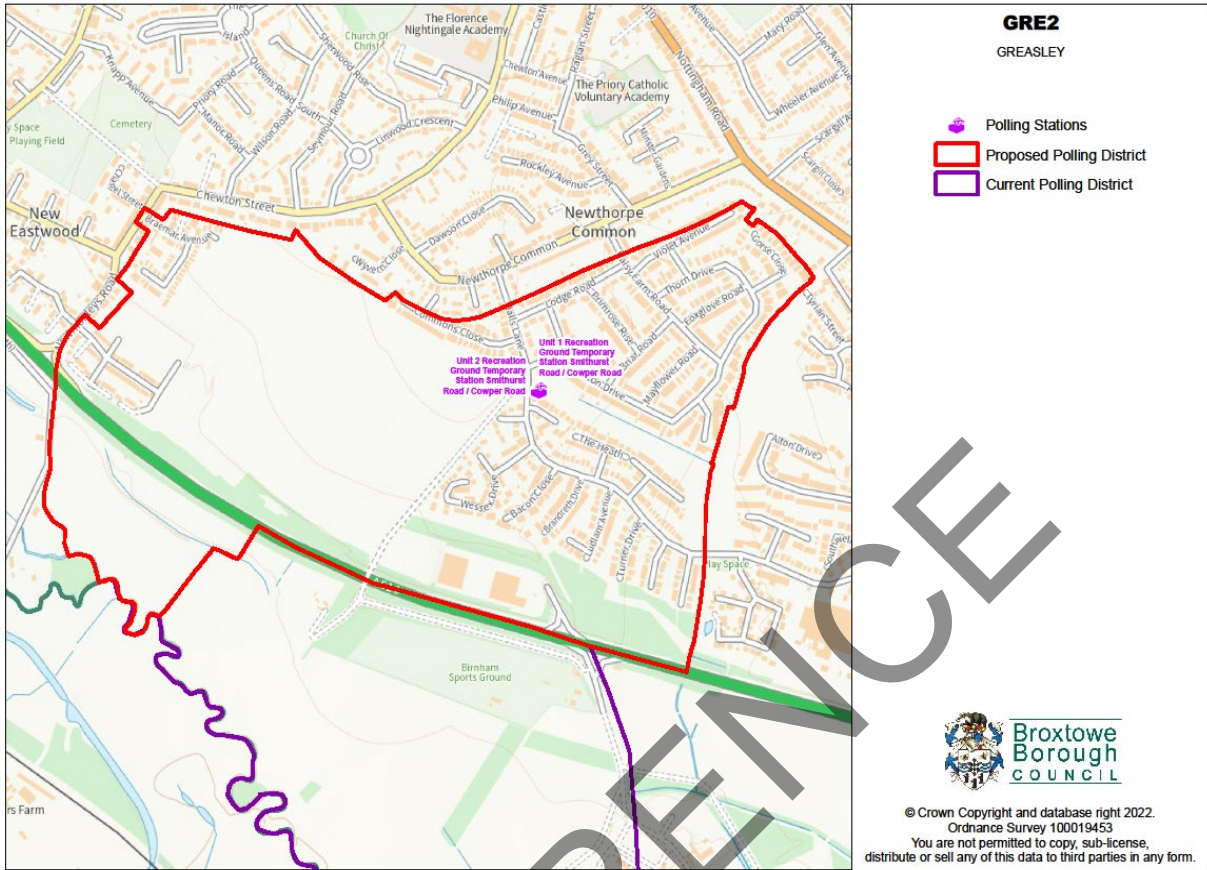
**Bramcote – BCT2**



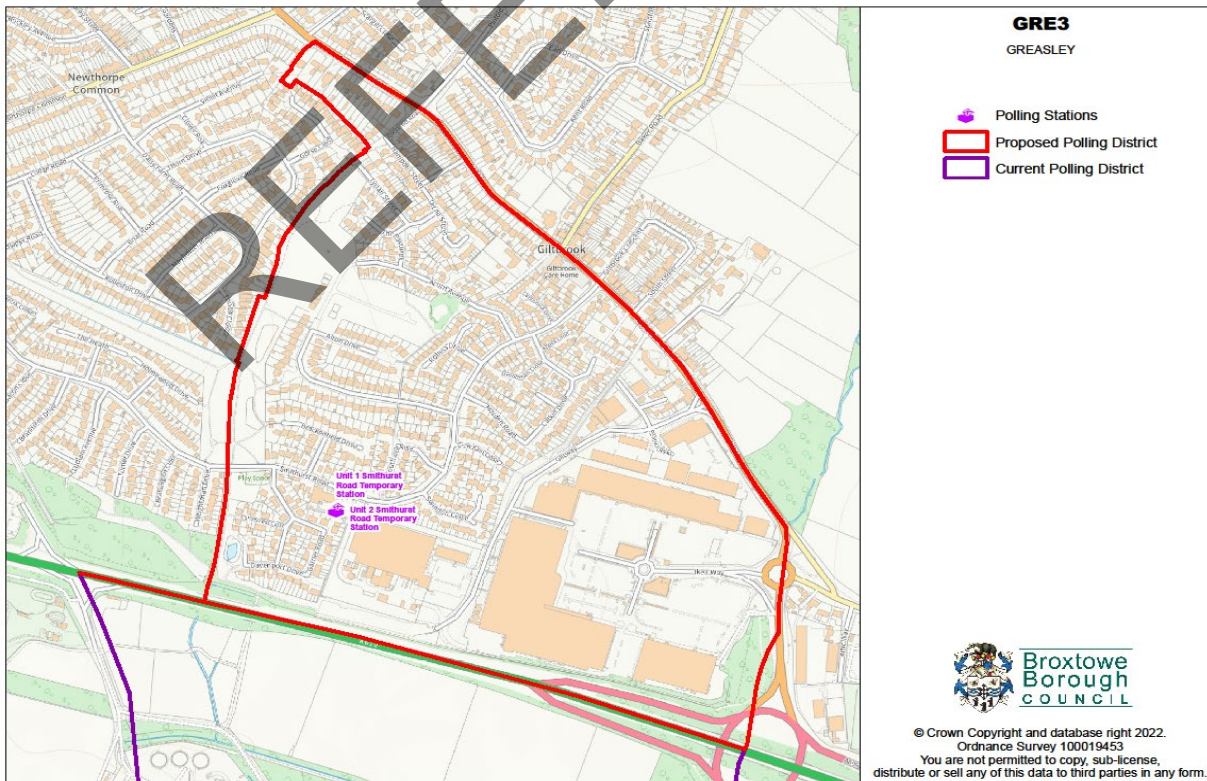
**Bramcote – BCT3**



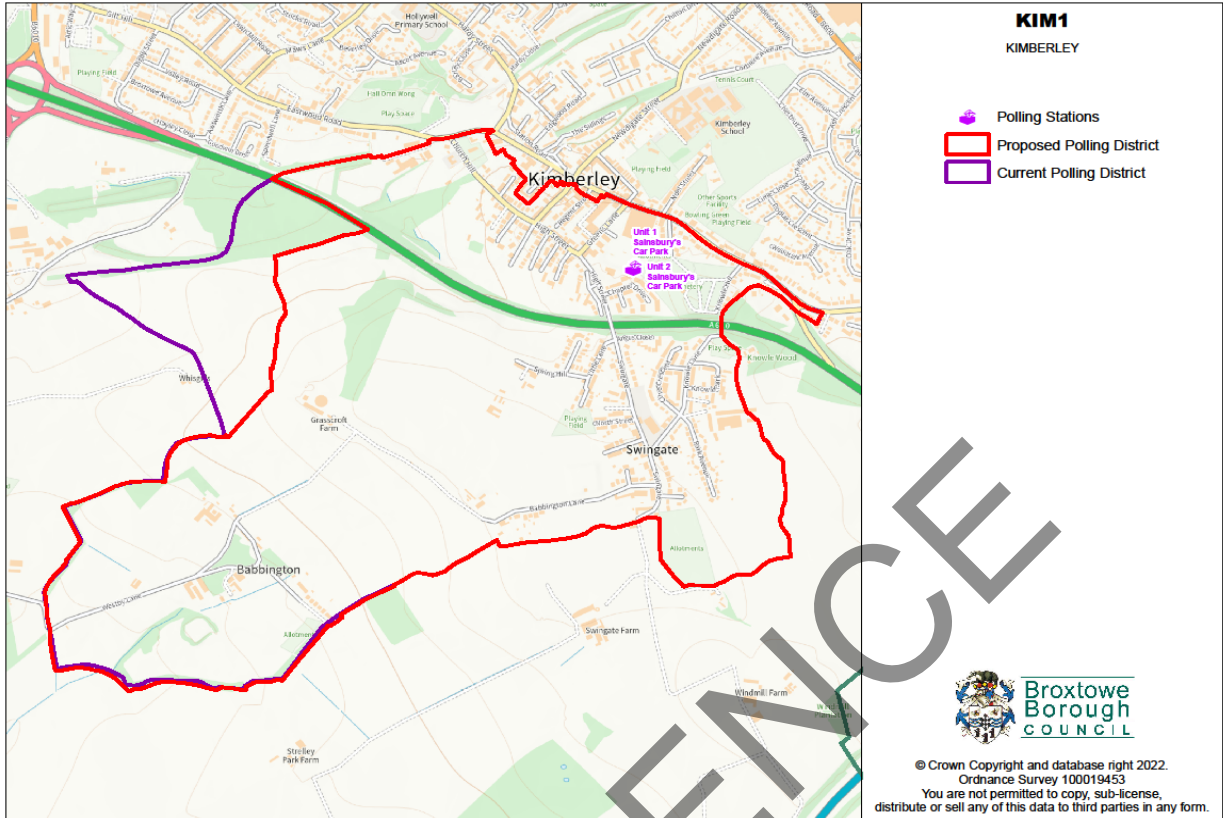
Greasley – GRE2



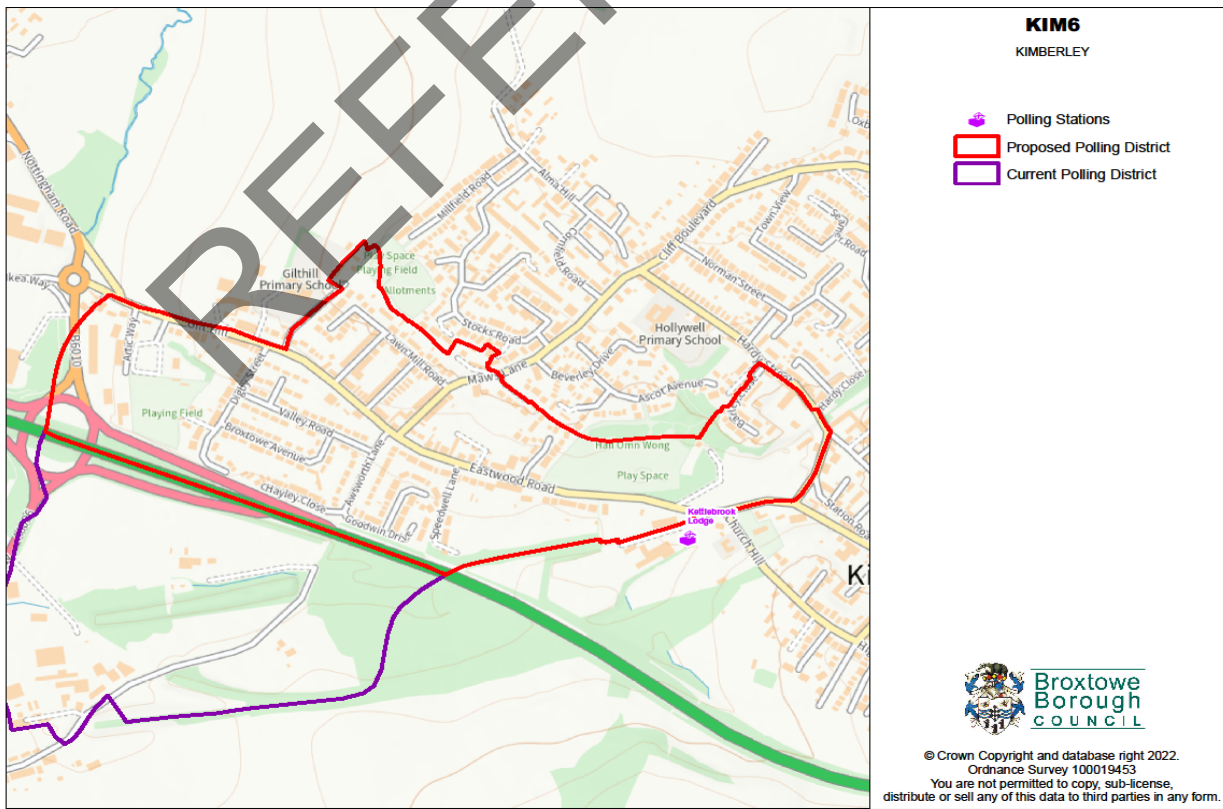
Greasley – GRE3



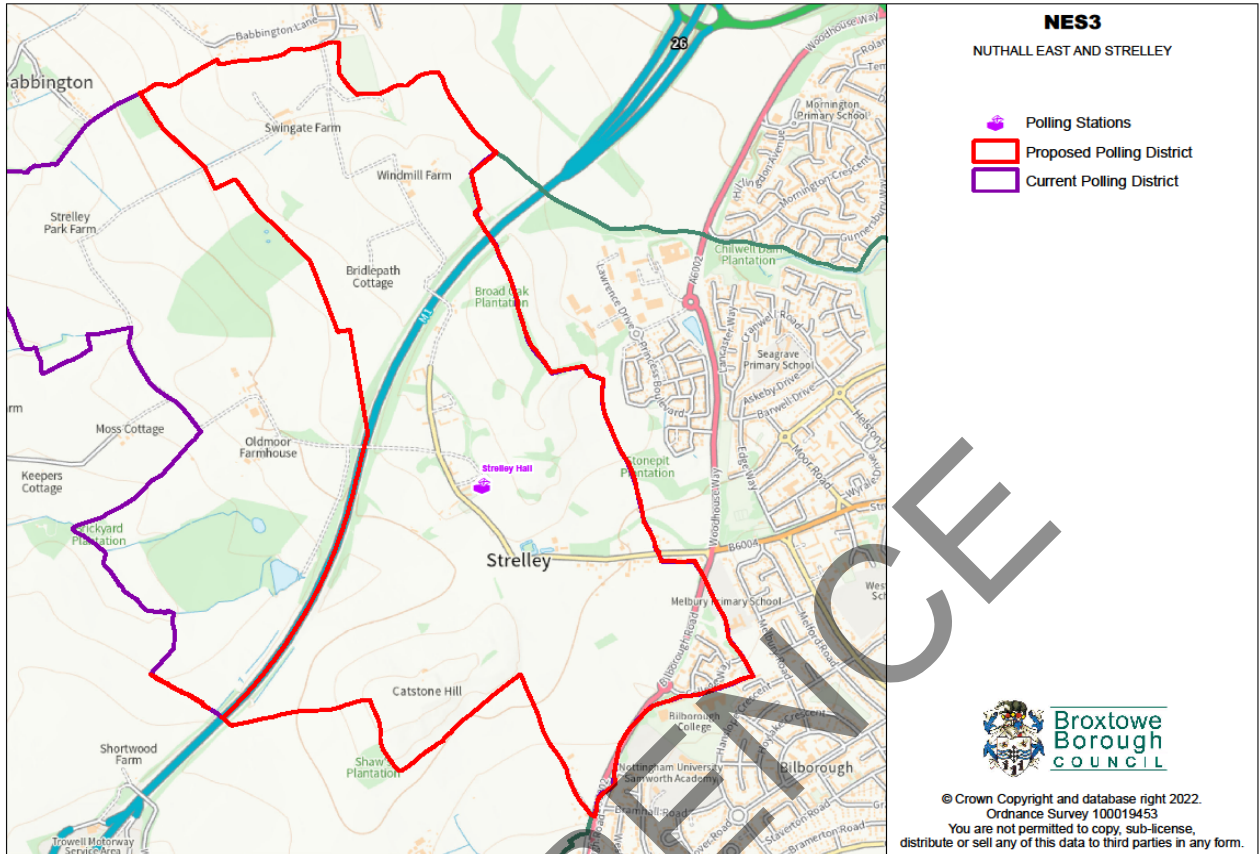
Kimberley – KIM1



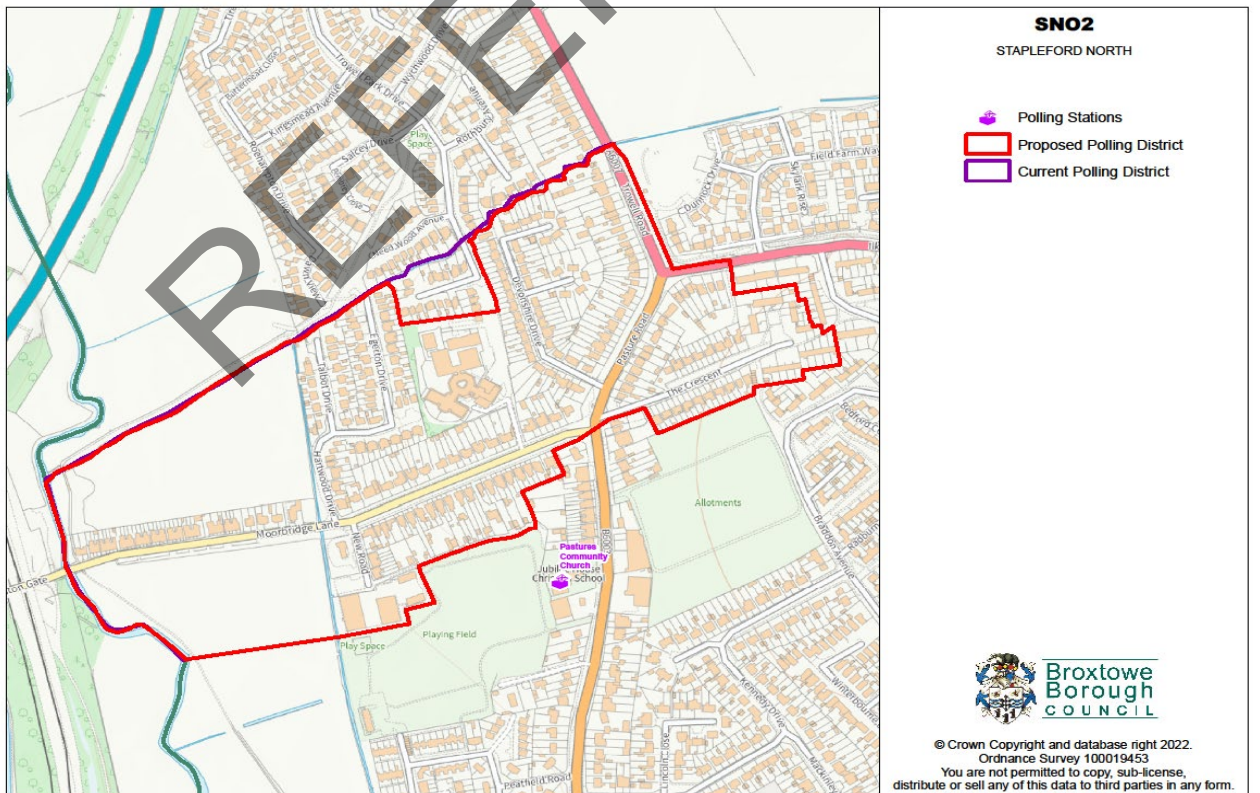
Kimberley – KIM6



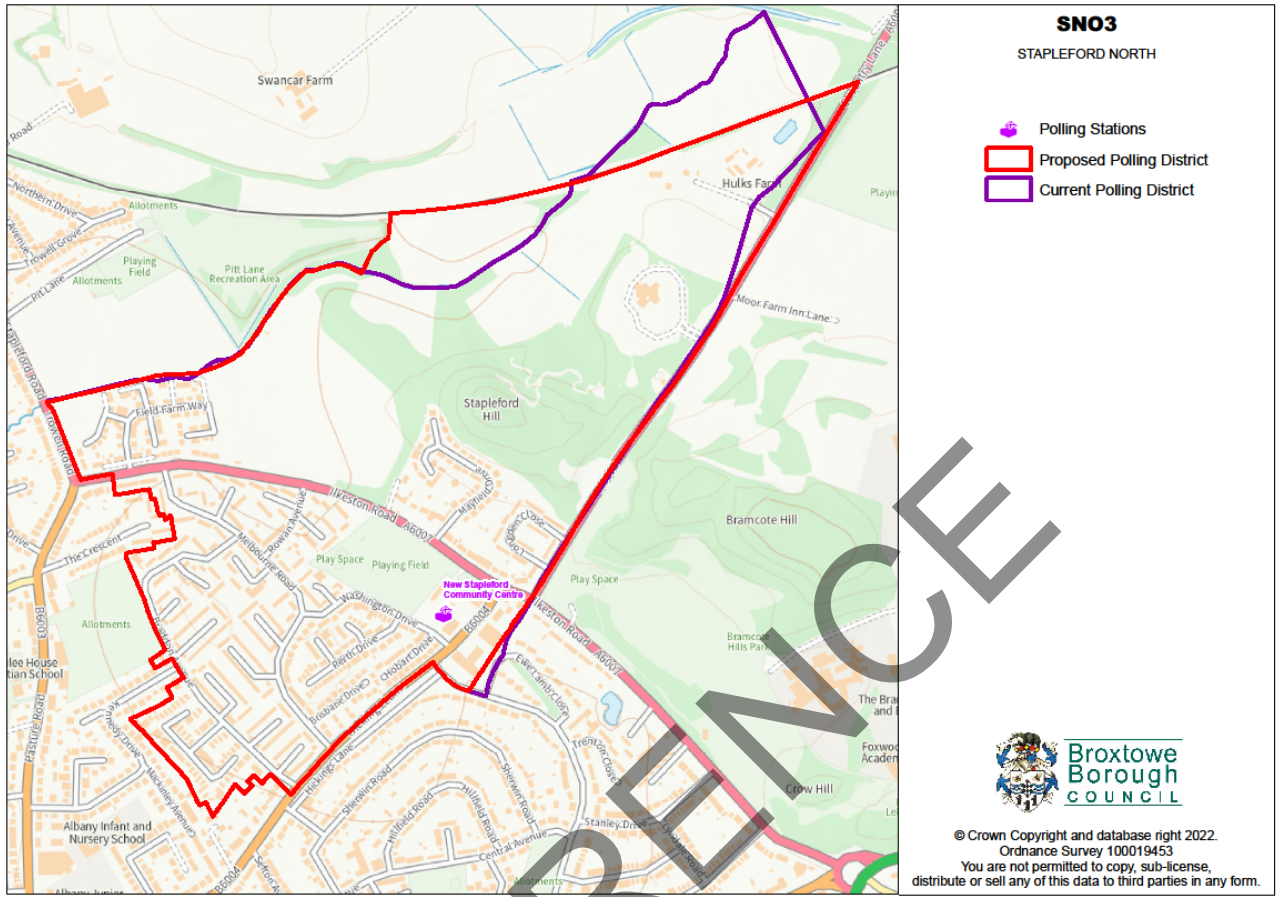
Nuthall East & Strelley – NES3



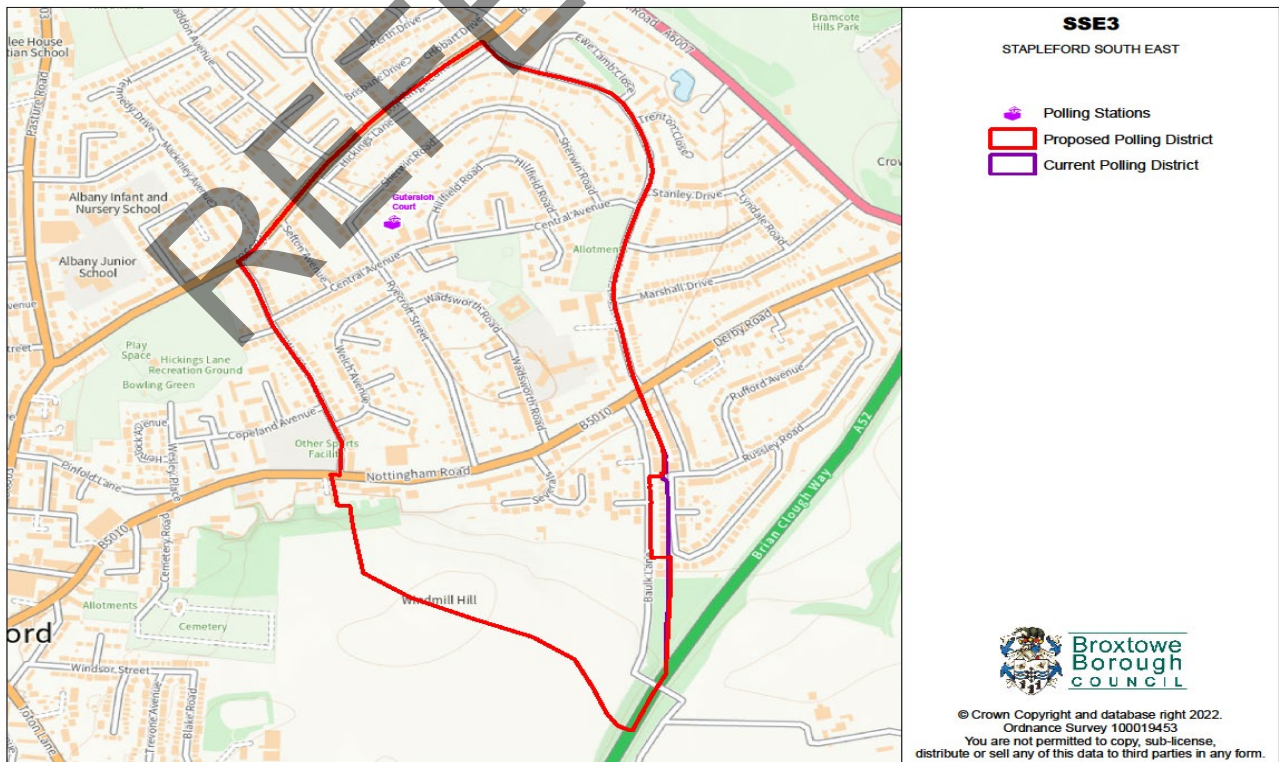
Stapleford North – SNO2



Stapleford North – SNO3



Stapleford South East – SSE3



## APPENDIX 2

Recommended Changes to Polling Places

Ward/Polling District/Polling Station Electorate	Current Polling Place	Proposed Polling Place	Comments
<b>Attenborough &amp; Chilwell East</b> - ACE4 - 1,078 electors	Grove Court, Central Avenue, Chilwell	Masonic Hall, High Road, Chilwell	The Masonic Hall was used as the polling place for ACE4 for the elections on 6 May 2021 as Grove Court was unavailable due to COVID-19 restrictions. No issues were raised by either voters or polling staff.
<b>Beeston West</b> - BEW4 - 1,013 electors	Our Lady of the Assumption Church Hall, Foster Avenue, Beeston	Beeston Methodist Church, Chilwell Road, Beeston	The polling place for BEW4 was changed to Beeston Methodist Church for the elections on 6 May 2021 to ensure that there was sufficient space for social distancing by reducing the number of polling stations at Our Lady of the Assumption Church Hall, Foster Avenue to two. The Methodist Church worked well and is closer to the BEW4 polling district. No issues were raised by either voters or polling staff.

Ward/Polling District/Polling Station Electorate	Current Polling Place	Proposed Polling Place	Comments
<b>Kimberley</b> KIM1 - 1,110 electors	Kimberley Primary School, Swingate, Kimberley	Temporary stations, Sainsbury's car park	Temporary stations were needed for KIM1 for the elections on 6 May 2021 as Kimberley Primary School, Swingate was not available. These were located in Sainsbury's car park. Temporary stations are not ideal as they may not be accessible to elderly voters or voters with disabilities without ramps which, in wet weather, can become slippery and make access difficult. However, it is unlikely that the school will be available again and unless alternative premises can be identified, the temporary units will need to be used for future elections.
KIM5 - 1,294 electors	Hollywell School, Hardy Street, Kimberley	Kettlebrook Lodge	Kettlebrook Lodge was used as the temporary polling place for KIM5 on 6 May 2021 as Hollywell School, Hardy Street was not available. It is unlikely that the school will be available again. Although Kettlebrook Lodge is in the KIM1 polling district, it worked well as the KIM5 polling place.
KIM6 - 844 electors	Holy Trinity Church Hall, Church Hill, Kimberley	Kettlebrook Lodge	There are some concerns about the access to Holy Trinity Church Hall from the car park. Whilst there is a ramp, the path to access this is quite narrow. Kettlebrook Lodge has a number of rooms and could be used as polling place for KIM6 as well as KIM5.

REFERENCE

Ward/Polling District/Polling Station Electorate	Current Polling Place	Proposed Polling Place	Comments
<b>Nuthall East and Strelley</b> NES2 - 1,306 electors	Function Room, Old Moor Lodge, Mornington Crescent, Nuthall	Hickory's Smokehouse, Mornington Crescent, Nuthall	Although there has been a change of ownership of Old Moor Lodge and development of the site, there is a space available in the now Hickory's Smokehouse which will be suitable for use as a polling station. It is therefore recommended that Hickory's Smokehouse be designated as the polling place for NES2.
<b>Toton and Chilwell Meadows</b> TCM1 - 1,432 electors  TCM4 - 1,323 electors	Lombardy Lodge, Portland Road, Toton  Temporary station, Lidl car park, Ranson Road, Chilwell	Coronation Hall, Portland Road, Toton  The Corn Mill, Swiney Way, Chilwell	Coronation Hall was used as the temporary polling place for the elections on 6 May 2021 as Lombardy Lodge was unavailable due to COVID-19 restrictions. There have been some concerns for a number of years from residents in any event about the public accessing the building to vote. Coronation Hall worked well and no issues were raised by either voters or polling staff.  Temporary polling stations are not ideal as they may not be accessible to elderly voters or voters with disabilities without ramps which, in wet weather, can become slippery and make access difficult. The (Acting) Returning Officer approved use of The Corn Mill for the elections on 6 May 2021 which worked well.



**Report of The Portfolio Holder for Economic Development and Asset Management****TOTON AND CHETWYND BARRACKS STRATEGIC MASTERPLAN SUPPLEMENTARY PLANNING DOCUMENT****1. Purpose of Report**

To seek the resolution of Council to adopt the amended Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document (SPD).

**2. Recommendation**

**Cabinet is asked to RECOMMEND to Council that the Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document, as amended, be adopted by the Council.**

**3. Detail**

The Council, in conjunction with the emerging East Midlands Development Corporation (EM DevCo CLG) has prepared a SPD for the Toton and Chetwynd Barracks sites.

There are several stages in preparing an SPD. These are set out within the Town and Country Planning (Local Planning) (England) Regulations 2012 and include consulting the local community for a period of not less than four weeks.

This document was published, alongside a Consultation Statement (as required by the legislation), for public consultation between 1 November 2021 and 14 January 2022 (to comply with Regulations 12 and 13 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The public consultation period was extended as the government's Integrated Rail Plan (IRP) was published during this time (on 18 November 2021).

The Toton and Chetwynd Barracks Strategic Masterplan SPD was considered by members at a meeting of the Council's Policy Advisory Working Group on Thursday 28 July 2022 and then subsequently at a further meeting with Members. The document has been amended as proposed, agreed by Members at these meetings and is appended to this report (see appendix 4 circulated separately with this agenda).

Supplementary Planning Documents set out further information and guidance in relation to Local Plan policies. They are not 'policy' and do not form a part of the development plan. However, once adopted, the SPD will be a 'material consideration' in the determination of planning applications.

The Environment Agency, Historic England and Natural England have been consulted on whether the SPD is likely to have significant environmental effects such that it would require Strategic Environmental Assessment (SEA) or Habitats Regulations Assessment (HRA) and a Screening Determination (see appendix 2)

made in light of their responses (see Annex to appendix 2). None of the consultees considered that SEA or HRA would be required and officers concur.

The consultation can be found at Appendix 3 circulated separately with this agenda.

4. Financial Implications

The comments from the Head of Finance were as follows:

There are no financial implications at this stage, although a failure to adopt the Supplementary Planning Document may affect future funding applications in respect of the subject area. Any significant budget implications in the future, over and above virement limits, would require approval by Cabinet.

5. Legal Implications

The comments from the Head of Legal were as follows:

Legislation in relation to the preparation of Supplementary Planning Documents is set out within the Town and Country Planning (Local Planning) (England) Regulations 2012.

Regulation 11 provides that any person with sufficient interest in the decision to adopt a Supplementary Planning Document may apply to the High Court for permission to apply for judicial review of that decision; any such application must be made promptly and in any event not later than 3 months after the date on which the Supplementary Planning Document was adopted.

The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended) prohibit the adoption of plans, programmes or modifications before a determination has been made as to whether it is likely to have significant environmental effects. Furthermore, the regulations require that the Environment Agency, Historic England and Natural England are consulted on this.

6. Human Resources Implications

There are no HR implications.

7. Union Comments

N/A.

8. Data Protection Compliance Implications

N/A.

9. Equality Impact Assessment

The Equality Impact Assessment can be found at Appendix 1.

10. Background Papers

Nil

## APPENDIX 1

**Equality Impact Assessment**

The Equality Act 2010 replaces previous anti-discrimination laws with a single Act. It simplifies the law, removing inconsistencies and making it easier for people to understand and comply with. It also strengthens the law in important ways, to help tackle discrimination and promote equality. The majority of the Act came into force on 1 October 2010.

Public bodies are required in it to have due regard to the need to:

- eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited under the Act
- advance equality of opportunity between people who share a protected characteristic and people who do not share it, and
- foster good relations between people who share a protected characteristic and people who do not share it.

The public sector Equality Duty came into force on 5 April 2011. The duty ensures that all public bodies play their part in making society fairer by tackling discrimination and providing equality of opportunity for all. It ensures that public bodies consider the needs of all individuals in their day to day work – in shaping policy, delivering services and in relation to their own employees.

The Equality Duty encourages public bodies to understand how different people will be affected by their activities so that policies and services are appropriate and accessible to all and meet different people's needs. By understanding the effect of their activities on different people, and how inclusive public services can support and open up people's opportunities, public bodies are better placed to deliver policies and services that are efficient and effective.

The new equality duty replaces the three previous public sector equality duties, for race, disability and gender. The new equality duty covers the following protected characteristics:

- age
- disability
- gender reassignment
- pregnancy and maternity
- race – this includes ethnic or national origins, colour or nationality
- religion or belief – including lack of belief
- sex
- sexual orientation.

It also applies to marriage and civil partnership, but only in respect of the requirement to have due regard to the need to eliminate discrimination.

Having due regard means consciously thinking about the three aims of the equality duty as part of the process of decision-making. This means that consideration of equality issues must influence the decisions reached by public bodies, including how they act as

employers, how they develop, evaluate and review policies, how they design, deliver and evaluate services, and how they commission and procure from others.

Having due regard to the need to advance equality of opportunity involves considering the need to:

- remove or minimise disadvantages suffered by people due to their protected characteristics
- meet the needs of people with protected characteristics, and
- encourage people with protected characteristics to participate in public life or in other activities where their participation is low.

Fostering good relations involves tackling prejudice and promoting understanding between people who share a protected characteristic and others.

Complying with the equality duty may involve treating some people better than others, as far as this is allowed by discrimination law. For example, it may involve making use of an exception or the positive action provisions in order to provide a service in a way which is appropriate for people who share a protected characteristic.

The Equality Duty also explicitly recognises that disabled people's needs may be different from those of non-disabled people. Public bodies should therefore take account of disabled people's impairments when making decisions about policies or services. This might mean making reasonable adjustments or treating disabled people better than non-disabled people in order to meet their needs.

There is no explicit requirement to refer to the Equality Duty in recording the process of consideration but it is good practice to do so. Keeping a record of how decisions were reached will help public bodies demonstrate that they considered the aims of the Equality Duty. Keeping a record of how decisions were reached will help public bodies show how they considered the Equality Duty. Producing an Equality Impact Assessment after a decision has been reached will not achieve compliance with the Equality Duty.

It is recommended that assessments are carried out in respect of new or revised policies and that a copy of the assessment is included as an appendix to the report provided to the decision makers at the relevant Cabinet, Committee or Scrutiny meeting.

Where it is clear from initial consideration that a policy will not have any effect on equality for any of the protected characteristics, no further analysis or action is necessary.

Public bodies should take a proportionate approach when complying with the Equality Duty. In practice, this means giving greater consideration to the Equality Duty where a policy or function has the potential to have a discriminatory effect or impact on equality of opportunity, and less consideration where the potential effect on equality is slight. The Equality Duty requires public bodies to think about people's different needs and how these can be met.

## **EQUALITY IMPACT ASSESSMENT (EIA)**

Directorate:	Chief Executive	Lead officer responsible for EIA	Steve Simms
Name of the policy or function to be assessed:	Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document (SPD)		
Names of the officers undertaking the assessment:	Steve Simms		
Is this a new or an existing policy or function?	New		
<p><b>1. What are the aims and objectives of the policy or function?</b></p> <p>Provide a Strategic Masterplan as a high-level overarching framework to co-ordinate the delivery of the Toton (land in the vicinity of the proposed station) and Chetwynd Barracks site allocations, including up to 4,500 homes, thousands of jobs, and the community facilities, services and infrastructure to support them.</p>			
<p><b>2. What outcomes do you want to achieve from the policy or function?</b></p> <p>Comprehensive and co-ordinated development across Chetwynd Barracks and the land in the vicinity of the station at Toton and high-quality design outcomes.</p>			
<p><b>3. Who is intended to benefit from the policy or function?</b></p> <p>The whole existing and future community and the wider regional economy.</p>			
<p><b>4. Who are the main stakeholders in relation to the policy or function?</b></p> <p>The whole existing and future community and the wider regional economy.</p>			
<p><b>5. What baseline quantitative data do you have about the policy or function relating to the different equality strands?</b></p> <p>Equality impact assessment for the Aligned Core Strategy and Part 2 Local Plan.</p>			
<p><b>6. What baseline qualitative data do you have about the policy or function relating to the different equality strands?</b></p> <p>Consultation responses to the draft SPD.</p>			
<p><b>7. What has stakeholder consultation, if carried out, revealed about the nature of the impact?</b></p>			

Concerns about risk of road traffic accidents involving people travelling to local schools, gradients complying with standards, encouragement of walking, cycling and public transport links.

**8. From the evidence available does the policy or function affect or have the potential to affect different equality groups in different ways? In assessing whether the policy or function adversely affects any particular group or presents an opportunity for promoting equality, consider the questions below in relation to each equality group:**

People travelling to schools are mostly younger, gradients affect people with limited mobility or who use pushchairs to a greater extent, and walking, cycling and public transport are used more by older people, women and people with caring responsibilities for children or older people.

- Does the policy or function target or exclude a specific equality group or community? Does it affect some equality groups or communities differently? If yes, can this be justified?**

No.

- Is the policy or function likely to be equally accessed by all equality groups or communities? If no, can this be justified?**

Yes.

- Are there barriers that might make access difficult or stop different equality groups or communities accessing the policy or function?**

Young people travelling to school often have no choice and must use the footways or paths serving the school. Steep gradients may exclude people with limited mobility or who use pushchairs. Poor walking, cycling and public transport may exclude older people, women and people with caring responsibilities.

- Could the policy or function promote or contribute to equality and good relations between different groups? If so, how?**

Yes, by creating shared social and sporting spaces and by facilitating a choice of modes of transport suitable for as wider a range of people as possible.

- What further evidence is needed to understand the impact on equality?**

Further information on transport and facilities will be submitted with the planning applications, in respect of which the SPD will be a material consideration.

**9. On the basis of the analysis above what actions, if any, will you need to take in respect of each of the equality strands?**

**Age:** Have regard to pedestrian safety standards and public transport accessibility.

**Disability:** Have regard to gradients and accessibility.

**Gender:** Have regard to community safety and public transport accessibility.

**Gender Reassignment:** None.

**Marriage and Civil Partnership:** None.

**Pregnancy and Maternity:** None.

**Race:** None.

**Religion and Belief:** Consider accessibility to places of worship.

**Sexual Orientation:** None.

**Executive Director:**

I am satisfied with the results of this EIA. I undertake to review and monitor progress against the actions proposed in response to this impact assessment.

**Signature:**

**Strategic Environmental Assessment  
(SEA) / Habitats Regulations  
Assessment (HRA) Screening Report  
prepared in relation to the Toton and  
Chetwynd Barracks Strategic  
Masterplan Supplementary Planning  
Document**

REFERENCE

**Prepared by Broxtowe Borough Council  
September 2022**



## 1.0 Introduction

- 1.1 This Screening Report has been prepared by Broxtowe Borough Council (BBC) in relation to the final version of the Toton and Chetwynd Barracks Strategic Masterplan Supplementary Planning Document (SPD).
- 1.2 This SPD was published, alongside a Consultation Statement, for public consultation between 1 November 2021 and 14 January 2022 (to comply with Regulations 12 and 13 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The public consultation period was extended as the government's Integrated Rail Plan (IRP) was published during this time (on 18 November 2021).
- 1.3 The requirement for a Strategic Environment Assessment (SEA) is set out in the Environmental Assessment of Plans and Programmes Regulations 2004 (as amended, including through EU Exit legislation) which implements the requirements of the European Directive 2001/42/EC. Regulation 5 of the Directive sets out the types of plans that require an environmental assessment, which includes those that set the framework for future development consent. Regulation 5 (6) provides an exemption and states that an environmental assessment need not be carried out: (a) for a plan or programme which determines the use of a small area at local level; or (b) for a minor modification to a plan or programme, unless it has been determined that the plan, programme or modification, as the case may be, is likely to have significant environmental effects.
- 1.4 Section 39 of the Planning and Compulsory Purchase Act 2004 requires local authorities to undertake a Sustainability Appraisal (SA) for Development Plan Documents and SPDs. However, the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2009 removes the automatic need for an SA of SPDs. This is because SPDs do not normally introduce new policies or proposals or modify planning documents which have already been subject to Sustainability Appraisal. National Planning Practice Guidance confirms that SPDs do not require a sustainability appraisal but may in exceptional circumstances require a strategic environmental assessment if they are likely to have significant environmental effects that have not already been assessed during the preparation of the Local Plan.
- 1.5 SEA/SAs are undertaken during preparation of plans or programmes and their purpose is to assess the sustainability of emerging plans or programmes. EU Directive 2001/42/EC requires the Strategic Environment Assessment (SEA) of the environmental effects of certain plans and programmes on the environment.
- 1.6 The SEA Directive '*seeks to provide a high level of protection of the environment by integrating environmental considerations into the process of preparing plans and programmes.*' The SEA Directive is transposed into UK law through the Environmental Assessment of Plans and Programmes Regulations (the 'SEA Regulations') and it is these regulations that the SPD will need to be compatible with.

- 1.7 EU law has ceased to apply in the United Kingdom under the terms of the Withdrawal Agreement and EU Treaties. The European Union (Withdrawal) Act 2018 (EUWA) has established a new body of domestic law known as retained EU law. Beyond the transition period, the SEA Regulations, which previously implemented the requirements of the SEA Directive in England, will continue to apply as before, unless and until new legislation is introduced.
- 1.8 Further guidance on applying European Directive 2001/42/EC ‘on the assessment on the effects of certain plans and programmes on the environment’ is set out within a [‘Practical Guide’](#), published by the former Office of the Deputy Prime Minister in 2006.

## 2.0 Screening Process

- 2.1 There are three steps to the screening process. These are:
1. Prepare a screening report
  2. Request a screening opinion from the consultation bodies in light of this report
  3. In light of their responses, determine whether the SPD is likely to have significant effects on the environment (and therefore requires an SEA).
- 2.2 When determining whether an SPD requires an SEA, the SEA Regulations require that the criteria set out in Schedule 1 of the SEA Regulations be considered.
- 2.3 These are the criteria *‘for determining the likely significance of effects on the environment’*.
- 2.4 These criteria are split into two categories:
- those relating to the characteristics of the plan; and
  - those relating to the characteristics of the effects and area likely to be affected.

### *Plan Characteristics*

- the degree to which the plan or programme sets a framework for projects and other activities, either with regard to the location, nature, size and operating conditions or by allocating resources
- the degree to which the plan or programme influences other plans and programmes including those in a hierarchy
- the relevance of the plan or programme for the integration of environmental considerations in particular with a view to promoting sustainable development
- environmental problems relevant to the plan or programme
- the relevance of the plan or programme for the implementation of [European] Community legislation on the environment (for example, plans and programmes linked to waste management or water protection).

### *Effects and Area Characteristics*

- the probability, duration, frequency and reversibility of the effects
- the cumulative nature of the effects
- the transboundary nature of the effects
- the risks to human health or the environment (for example, due to accidents)
- the magnitude and spatial extent of the effects (geographical area and size of the population likely to be affected)
- the value and vulnerability of the area likely to be affected due to:
  - o special natural characteristics or cultural heritage
  - o exceeded environmental quality standards or limit values
  - o intensive land-use
- the effects on areas or landscapes which have a recognised national, community or international protection status.

2.5 The assessment of effects should be undertaken in a proportionate way and it is acknowledged that at this stage there may be gaps in data. That should only be a problem if the gaps or uncertainties are such that it is not possible to reasonably assess the likely significant effects of a Plan. Enough information needs to be included so that the consultation bodies can take a view on the likely significant effects of implementing the plan. The SEA Regulations set out a range of issues that could be addressed in the environmental report if SEA is required.

### **3.0 Key Information on the Toton and Chetwynd Barracks Strategic Masterplan SPD**

3.1 The Toton and Chetwynd Barracks Strategic Masterplan SPD sets out additional planning guidance for the development of the Toton and Chetwynd Barracks sites, but does not include additional policy requirements over and above those contained within the strategic policies of the development plan for the area, which comprises the [Broxtowe Aligned Core Strategy \(ACS\)](#), which was subject to SEA ([Sustainability Appraisal](#)) during its preparation, and the adopted [Broxtowe Part 2 Local Plan](#), which was also subjected to a full process of [Sustainability Appraisal](#).

3.2 Policies 3.1 and 3.2 of the Broxtowe Part 2 Local Plan (LP), adopted in October 2019, are of particular relevance to this SPD, as these set out the main policy requirements for the Toton and Chetwynd Barracks sites, which this SPD provides additional guidance in relation to.

3.3 The final version of the Toton and Chetwynd Barracks Strategic Masterplan SPD was produced by Broxtowe Borough Council in September 2022. Additional supporting information, including the Consultation Statement, and other background documents can be viewed on Broxtowe Borough Council's website at the following link: <https://www.broxtowe.gov.uk/for-you/planning/planning-policy/toton-and-chetwynd-barracks-strategic-masterplan-supplementary-planning-document-spd/>.

#### 4.0 SEA Screening Assessment

4.1 Broxtowe Borough Council, as the 'responsible authority', considers that the Toton and Chetwynd Barracks Strategic Masterplan SPD is within the scope of the SEA Regulations since it is a plan that:

- is subject to preparation or adoption by an authority at national, regional or local level (Regulation 2)
- is prepared for town and country planning or land use and it is a plan that sets the framework for future development consent of projects generally (Regulation 5, para. 4)

4.2 A determination under Regulation 9 is therefore required as to whether the Toton and Chetwynd Barracks Strategic Masterplan SPD is likely to have significant effects on the environment.

4.3 The screening requirements set out in Regulation 9 and Schedule 1 of the SEA Regulations include two sets of characteristics for determining the likely significance of effects on the environment:

- the characteristics of the plan itself, and,
- the characteristics of the effects and of the area likely to be affected by the plan

4.4 This screening assessment is structured in the following table according to the criteria specified in Schedule 1 of the Regulations:

Criteria (Schedule 1 SEA Regulations)	Are significant environmental effects likely? Yes/ No <b>Justification and evidence</b>	
<b>1.The characteristics of plans, having regard, in particular, to:</b>		
(a) the degree to which the plan sets a framework for projects and other activities, either with regard to the location, nature, size and operating conditions or by allocating resources	<b>No</b>	The SPD does not allocate any sites for development or introduce additional policy requirements over and other those set out within the development plan. It provides additional guidance to development plan policies, including Part 2 LP Policies 3.1 and 3.2, both of which were subjected to extensive processes of Sustainability Appraisal and were tested through the LP Examination stage; additional significant environmental effects are therefore considered to be unlikely. Any additional growth at the Toton and Chetwynd Barracks sites, over and above that allocated within the Broxtowe Aligned Core Strategy (ACS) and Part 2 LP will only be allocated within a review of the Local Plan (for example as a part of the review of the ACS, the Greater Nottingham Strategic Plan) and not through this SPD.
(b) the degree to which the plan influences other plans and programmes including those in a hierarchy	<b>No</b>	This SPD is a lower tier document which provides additional guidance to LP policies. It does not seek to influence other plans, such as those at a higher level, including the Broxtowe ACS and Broxtowe Part 2 LP.
(c) the relevance of the plan for the integration of environmental considerations in particular with a view to promoting sustainable development	<b>No</b>	The SPD seeks to promote the objectives of sustainable development. It is not specifically relevant as a plan for integrating environmental considerations. Any development proposed must also be in accordance with the environmental protection policies in the adopted Broxtowe ACS, adopted Broxtowe Part 2 LP and the NPPF.
(d) environmental problems relevant to the plan	<b>No</b>	There are no existing specific environmental problems relevant to this SPD that have not been identified and assessed through the higher-level ACS and the adopted Broxtowe Part 2 LP and their accompanying processes of SA/SEA.
(e) the relevance of the plan for the implementation of Community legislation on the environment (for example, plans and programmes linked to waste management or water protection).	<b>No</b>	This SPD is not relevant as a plan for implementing community legislation on the environment. It does not relate to waste management or water protection.

Criteria (Schedule 1 SEA Regulations)	Are significant environmental effects likely? Yes/ No  Justification and evidence	
<b>2. Characteristics of the effects and of the area likely to be affected, having regard, in particular, to:</b>		
<b>(a) the probability, duration, frequency and reversibility of the effects</b>	<b>No</b>	Additional development is not proposed by the SPD. The guidance within the SPD applies to the main built-up urban area and is consistent with the higher level policies of the Broxtowe ACS and Part 2 LP, which were subjected to processes of SA. Additional significant environmental effects are therefore considered unlikely.
<b>(b) the cumulative nature of the effects</b>	<b>No</b>	Cumulative effects are unlikely as new policies are not proposed.
<b>(c) the transboundary nature of the effects</b>	<b>No</b>	There will be no trans-boundary effects as a result of the guidance set out within the SPD.
<b>(d) the risks to human health or the environment (for example, due to accidents)</b>	<b>No</b>	<p>Significant risks to human health or the environment are considered to be very unlikely, due to the nature of the area, which is largely greenfield. The Chetwynd Barracks site is currently in use as a Ministry of Defence (MOD) base, but this will be released from the MOD estate within the next few years. Large parts of the original (larger) MOD base (to the south) have already been released from the MOD estate and are now in residential and office uses. Large parts of the Chetwynd Barracks sites are effectively greenfield in nature and large parts of the site are in residential use (for MOD staff). Other parts of the site are used for storage by the MOD. The development allocated by the development plan and to be guided by the SPD includes housing, and buildings for employment, retail and community uses, all of which would be low risk to both human health and the environment.</p> <p>Parts of the Toton site (primarily within the railway corridor) are within Flood Zones 2 or 3. The majority of the Toton and Chetwynd Barracks sites is located outside of these zones.</p> <p>Electricity lines cross parts of the Toton site, but neither major gas pipelines nor trunk water mains cross the sites.</p> <p>In conclusion, the risk of accidents is therefore considered to be very low.</p>

Criteria (Schedule 1 SEA Regulations)	Are significant environmental effects likely? Yes/ No  Justification and evidence	
<b>2 (continued). Characteristics of the effects and of the area likely to be affected, having regard, in particular, to:</b>		
<b>(e) the magnitude and spatial extent of the effects (geographical area and size of the population likely to be affected)</b>	<b>No</b>	The SPD applies only to the Toton and Chetwynd Barracks sites, rather than the wider borough and so the magnitude and spatial extent of any effects is likely to be very limited.
<b>(f) the value and vulnerability of the area likely to be affected due to— (i) special natural characteristics or cultural heritage; (ii) exceeded environmental quality standards or limit values; or (iii) intensive land-use;</b>	<b>No</b>	There is a Conservation Area (Sandiacre Lock), which is located to the north west of the Toton site, largely outside of the site. It is considered that guidance within the SPD will provide additional protection to this area. Part of the area is within or adjacent to the Nottingham Urban Area Agglomeration Zone, but is not within or adjacent to any Air Quality Management Areas. The SPD contains guidance to provide additional protection to the natural and built environment of the area and to facilitate the development of public transport infrastructure. The sites, in common with the entire southern part of the Borough, are within a 'Smoke Control Area'.  In summary, no significant environmental effects are considered likely.
<b>(g) the effects on areas or landscapes which have a recognised national, Community or international protection status.</b>	<b>No</b>	No parts of the area are within or adjacent to any internationally or nationally designated areas. There is no AONB (Area of Outstanding Natural Beauty) nearby.  A small part of the Toton Fields Local Nature Reserve is located within the Toton site, along its southern and eastern boundary. However, the guidance within the SPD should facilitate the protection of this area.  There are Local Wildlife Sites within and adjacent to the western part of the Toton site and a smaller (1.27 hectare) Local Wildlife Site adjacent to the eastern boundary of the Chetwynd Barracks site. Guidance within the SPD will facilitate the protection of these Sites.  There are no Local Geological Sites or Sites of Special Scientific Interest (SSSIs) within the boundaries of the sites.

		<p>There is a Conservation Area (Sandiacre Lock), which is located to the north west of the Toton site, largely outside of the site. It is considered that guidance within the SPD will provide additional protection to this area.</p> <p>The 'Memorial to workers of the National Filling Factory No.6, Chilwell', located within the Chetwynd Barracks site, is Grade II listed. The SPD also identifies a number of Non-Designated Heritage Assets within the Chetwynd Barracks site. These assets will be afforded further protection by guidance within the SPD.</p>
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REFERENCE



## 5.0 SEA Screening Decision

5.1 Regulation 9 of the SEA Regulations requires that the responsible authority shall determine whether or not a plan is likely to have significant environmental effects.

5.2 The responsible authority shall:

- (a) take into account the criteria specified in Schedule 1 to these Regulations, and:
- (b) consult the consultation bodies.

5.3 Where the responsible authority determines that the plan is unlikely to have significant environmental effects (and, accordingly, does not require an environmental assessment), it shall prepare a statement of its reasons for the determination.

5.4 Having taken into account the views of the consultation bodies (see Annex), Broxtowe Borough Council considers that the Toton and Chetwynd Barracks Strategic Masterplan SPD is unlikely to have significant environmental effects and thus does not require a Strategic Environmental Assessment (SEA).

5.5 This decision (as confirmed following by the consultation bodies: the Environment Agency, Historic England and Natural England) has been made for the following key reasons:

- The Toton and Chetwynd Barracks Strategic Masterplan SPD does not allocate any sites for development or introduce new policy requirements. As an SPD, it is a lower tier document which provides additional guidance to adopted Local Plan policies, which were subjected to rigorous processes of Sustainability Appraisal.
- The guidance set out within the document is considered to be unlikely to influence development in ways which would be harmful to the environment.
- The emphasis of the guidance within the SPD is generally towards the conservation, protection and enhancement of the environment and protection of the heritage of the area and to facilitating sustainable development. There is also considerable emphasis on the transition to 'Net-Zero Carbon' development.

## 6.0 Habitats Regulations Assessment (HRA) Screening

6.1 The Borough Council has also 'screened' to assess whether the SPD requires an 'appropriate assessment' under the Habitats Regulations in accordance with Regulation 105 of the [Conservation of Habitats and Species Regulations 2017](#), as amended by the [Conservation of Habitats and Species \(Amendment\) \(EU Exit\) Regulations 2019](#).

- 6.2 Regulation 105 requires that where a land use plan:
- (a) is likely to have a significant effect on a European site or a European offshore marine site (either alone or in combination with other plans or projects), and
  - (b) is not directly connected with or necessary to the management of the site,
- the plan-making authority for that plan must, before the plan is given effect, make an appropriate assessment of the implications for the site in view of that site's conservation objectives.
- 6.3 In determining whether an 'appropriate assessment' is required, the Local Planning Authority has taken a number of factors into consideration. These are considered below.
- 6.4 There are no Special Protection Areas (SPAs), Special Areas of Conservation (SACs) or Ramsar sites within the boundary of the SPD area.
- 6.5 The Toton and Chetwynd Barracks Strategic Masterplan SPD only applies to a small geographical area and provides additional guidance to adopted Local Plan policies, rather than new policy.
- 6.6 A [Habitats Regulations Assessment \(HRA\)](#) accompanied the Broxtowe Borough Aligned Core Strategy, for the period until 2028. An updated [HRA](#) was undertaken and published in November 2018, in relation to the Submission Version of the Broxtowe Part 2 Local Plan. This was produced following the European Court of Justice ruling on the 'People Over Wind' case (Case C-323/17 People Over Wind & Peter Sweetman v Coillte Teoranta), which provided a new interpretation of when and how mitigation measures should be considered. The judgment clarified that when making screening decisions for the purposes of deciding whether an appropriate assessment is required, competent authorities cannot take into account any mitigation measures.
- 6.7 The HRA that accompanied the Broxtowe Borough Part 2 Local Plan for the period until 2028, concluded that the development proposed in the Part 2 Local Plan will not lead to likely significant effects either alone or in-combination with other plans or programmes.
- 6.8 The HRA took a precautionary approach and assessed the prospective Special Protection Area (SPA) of Sherwood Forest (which does not represent a formal European site (defined by Regulation 8 of the Habitats Regulations)) as though fully classified. The SPA extends across a wide expanse of land to the north of the borough (located within the Gedling Borough and Ashfield District Council administrative areas).
- 6.9 This HRA (for the Part 2 Local Plan) assessed the impact of the allocations for 7,249 new homes (across the entire Borough) over the plan period and whilst this increased to 7,512 overall (including a 300 dwelling windfall allowance) following the Main Modifications, the broad locations and distribution for new

housing remain unaltered from those in the Aligned Core Strategy. There has been an increase in the urban south of the Borough (Main Built up Area of Nottingham) and a decrease of dwellings proposed for the Key Settlements in the north of the Borough.

- 6.10 This HRA update concluded that the conclusions in the HRA remain valid and were further strengthened through the Main Modifications to the Part 2 Local Plan, including from the fact that numbers for the three (Part 2 Local Plan) allocations within 5km of the only vulnerable site, Sherwood Forest prospective SPA, had actually fallen. Toton and Chetwynd Barracks are located further away from this site.
- 6.11 Broxtowe Borough Council is satisfied, (subject to any representations which may be received by Natural England in relation to this Screening Report), that the Toton and Chetwynd Barracks Strategic Masterplan SPD will have no likely significant effect on sites applicable to HRA.

### *Conclusions*

- 6.12 In consideration of the small geographical area affected by the Toton and Chetwynd Barracks Strategic Masterplan SPD, the fact that this document provides guidance to adopted Local Plan policies rather than additional policy requirements, and the significant distance from the one (unconfirmed) European site well outside the SPD boundary, the HRA screening concludes that the Toton and Chetwynd Barracks Strategic Masterplan SPD is not likely to have significant effects on any EU designated sites, either alone or in combination with other plans and projects.
- 6.13 It has therefore been concluded, taking into account representations received from Natural England, that the Toton and Chetwynd Barracks Strategic Masterplan SPD will have no likely significant effect on sites applicable to HRA, and so an 'appropriate assessment' would not be required.

**Broxtowe Borough Council**  
**September 2022**

## Annex: Opinions of the Consultation Bodies

Date: 16 September 2022  
Our ref: 405992  
Your ref: None



Steve Simms  
Planning Manager  
Broxtowe Borough Council  
[Steve.Simms@broxtowe.gov.uk](mailto:Steve.Simms@broxtowe.gov.uk)

Customer Services  
Hornbeam House  
Crewe Business Park  
Electra Way  
Crewe  
Cheshire  
CW1 6GJ

**BY EMAIL ONLY**

T 0300 060 3900

Dear Mr Simms,

**Planning consultation: Broxtowe Local Plan - Toton & Chetwynd Barracks Masterplan Supplementary Planning Document (SPD): SEA & HRA Screening Consultation**

Thank you for your consultation on the above dated 01 September 2022 which was received by Natural England on the same date.

Natural England is a non-departmental public body. Our statutory purpose is to ensure that the natural environment is conserved, enhanced, and managed for the benefit of present and future generations, thereby contributing to sustainable development.

Natural England welcomes the Screening Report which assesses the requirement for Strategic Environmental Assessment (SEA) and Habitat Regulations Assessment (HRA) for the Toton & Chetwynd Barracks Masterplan Supplementary Planning Document (SPD).

We can confirm that it is considered unlikely that any significant environmental effects will result from the implementation of SPD that were not identified and assessed through the adopted Aligned Nottinghamshire Core Strategy and Broxtowe Part 2 Local Plan and their accompanying SA/SEA. As the SPD is unlikely to have significant environmental effects it would not require further Strategic Environmental Assessment (SEA).

Natural England also agrees with the report's conclusions that the Toton & Chetwynd Barracks Masterplan SPD would not be likely to result in a significant effect on any European Site either alone or in combination and therefore no further assessment work under the Habitats Regulations would be required.

If you have any queries relating to the advice in this letter please contact me on 02080268500

Yours sincerely

Roslyn Deeming  
Senior Planning Adviser – Strategic Plans for Places  
East Midlands Area

**Steve Simms**

**From:** Fletcher, Clive [REDACTED]  
**Sent:** 22 September 2022 15:54  
**To:** Steve Simms  
**Cc:** Midlands ePlanning  
**Subject:** RE: SEA/HRA Screening Consultation: Toton and Chetwynd Barracks Strategic Masterplan SPD

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr Simms,  
Thank you for your message consulting Historic England on the SEA screening for Toton and Chetwynd Barracks Strategic Masterplan SPD.

On the basis of the submitted information, Historic England advise that SEA should not be required for historic environment reasons. We note however that buildings taller than the 6 storey upper end of the range are cited as a possibility around the station, but that this isn't quantified. This brings with it the potential for impacts that will be dependent on the height of such development, and we advise that separate assessments for any such proposals may be necessary in future.

We welcome the commitment to maintaining and revealing the significance of the site's heritage assets in the plan, and advise that in order to deliver this ongoing historic environment curatorial advice will be needed.

Yours sincerely,

Clive Fletcher

Work with us to champion heritage and improve lives. Read our Future Strategy and get involved at [historicengland.org.uk/strategy](https://historicengland.org.uk/strategy).

Follow us: [Facebook](#) | [Twitter](#) | [Instagram](#) Sign up to our [newsletter](#)

This e-mail (and any attachments) is confidential and may contain personal views which are not the views of Historic England unless specifically stated. If you have received it in error, please delete it from your system and notify the sender immediately. Do not use, copy or disclose the information in any way nor act in reliance on it. Any information sent to Historic England may become publicly available. We respect your privacy and the use of your information. Please read our full [privacy policy](#) for more information.

Mr Steve Simms - Planning Manager  
Broxtowe Borough Council  
Planning Policy  
Town Hall Foster Avenue  
Beeston  
Nottingham  
NG9 1AB

**Our ref:** LT/2011/113450/SE-  
02/SC1-L01

**Your ref:**

**Date:** 23 September 2022

Dear Mr Simms

**SEA/HRA Screening Consultation: Toton and Chetwynd Barracks Strategic Masterplan SPD**

Thank you for giving us the opportunity to comment on the SEA/HRA screening consultation and please find our comments detailed below.

**Environment Agency position**

Please note that we gave our feedback on the draft Toton and Chetwynd Barracks Strategic Masterplan SPD in December 2021. It appears that our comments have been taken on board in the latest iteration published in September 2022.

The SEA/HRA Screening Report published September 2022 confirms that the SPD does not include any additional policy requirements over and above those contained within the relevant strategic documents.

The Broxtowe Aligned Core Strategy (ACS) was subject to SEA and the adopted Broxtowe Part 2 Local Plan was subject to the full process of Sustainability Appraisal.

The gov.uk website within the Strategic environmental assessment and sustainability appraisal guidance in paragraph 008 states:

***Supplementary planning documents do not require a sustainability appraisal but may in exceptional circumstances require a strategic environmental assessment if they are likely to have significant environmental effects that have not already been assessed during the preparation of the relevant strategic policies.***

Bearing this in mind and having read the information presented within the SPD we do not believe that there is likely to be any significant environmental impacts that have not already been addressed through the relevant strategic documents as highlighted above.

Yours sincerely

Environment Agency  
Trent Side North, West Bridgford, Nottingham, NG2 5FA.  
Customer services line: 03708 506 506  
[www.gov.uk/environment-agency](http://www.gov.uk/environment-agency)  
Cont/d..

## Report of the Monitoring Officer

**PROGRAMME OF MEETINGS FOR MAY 2023 TO APRIL 2024**1. Purpose of report

To seek approval of the Programme of meetings for May 2023 to April 2024

2. Recommendation

**Council is asked to RESOLVE that the Programme of Meetings for May 2023 to April 2024, as set out in the appendix, be approved.**

3. Detail

The proposed Programme of Meetings is shown in the appendix. The dates for the Bramcote Bereavement Services Joint Committee are agreed by that Committee.

Consideration has been given to the requirements of the timing of meetings to approve the relevant budget reports for financial purposes.

In accordance with the Member Development Charter criteria the programme takes account school holidays, cultural and faith commitments and has been composed so as to avoid collision with any significant dates.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

There are no financial implications to consider as part of this report. The timing of meetings to align with the requirements of the budget setting process and the approval of the annual financial statements is both acknowledged and appreciated.

5. Legal Implications

The comments from the Head of Legal Services were as follows:

No Comments

6. Human Resources Implications

Not applicable

7. Union Comments

Not applicable

8. Data Protection Compliance Implications

Not applicable

9. Equality Impact Assessment

Not applicable

10. Background Papers

Nil



## APPENDIX

Meeting dates for May 2023 to April 2024

Date	Meeting
17 May 2023	<b>Council</b>
22 May 2023	Governance, Audit and Standards Committee
6 June 2023	Cabinet
7 June 2023	Planning Committee
13 June 2023	Licensing and Appeals Committee
15 June 2023	Bramcote Bereavement Joint Services
22 June 2023	Overview and Scrutiny Committee
26 June 2023	Advisory Shareholder Sub-Committee
29 June 2023	Local Joint Consultative Committee.
4 July 2023	Cabinet
5 July 2023	Planning Committee
12 July 2023	<b>Council</b>
17 July 2023	Governance, Audit and Standards Committee
20 July 2023	Annual Borough Parish
25 July 2023	Cabinet
26 July 2023	Planning Committee
5 September 2023	Cabinet
6 September 2023	Planning Committee
12 September 2023	Licensing and Appeals Committee
18 September 2023	Governance, Audit and Standards Committee
21 September 2023	Overview and Scrutiny Committee
3 October 2023	Cabinet
4 October 2023	Planning Committee
11 October 2023	<b>Council</b>
16 October 2023	Advisory Shareholder Sub- Committee
7 November 2023	Cabinet
8 November 2023	Planning Committee

Date	Meeting
14 November 2023	Licensing and Appeals Committee
16 November 2023	Local Joint Consultative Committee
23 November 2023	Overview and Scrutiny Committee
27 November 2023	Governance, Audit and Standards Committee
5 December 2023	Cabinet
6 December 2023	Planning
13 December 2023	<b>Council</b>
9 January 2024	Cabinet
10 January 2024	Planning Committee
16 January 2024	Licensing and Appeals Committee
22 January 2024	Advisory Shareholder Sub-Committee
29 January 2024	Overview and Scrutiny Committee (Budget)
30 January 2024	Overview and Scrutiny Committee (Budget)
1 February 2024	Local Joint Consultative Committee
6 February 2024	Cabinet
7 February 2024	Planning Committee
22 February 2024	Overview and Scrutiny Committee
26 February 2024	Advisory Shareholder Sub-Committee
6 March 2024	<b>Council</b>
12 March 2024	Cabinet
13 March 2024	Planning Committee
18 March 2024	Governance Audit and Standards Committee
15 April 2024	Advisory Shareholder Sub-Committee
17 April 2024	Planning Committee

**RESOURCES AND PERSONNEL POLICY PORTFOLIO  
COUNCILLOR G Marshall****Portfolio Holder's Report to Council – 14 December 2022****Finance Services Update****Audit of the Statement of Accounts**

The draft Statement of Accounts for 2021/22, which are available on the Council's website, are being scrutinised by Mazars, the external auditors. Although Mazars have almost concluded their work on the accounts, the auditors were not in a position to present their Audit Completion Report and sign off the accounts by 30 November.

The majority of the Nottinghamshire district councils were similarly not anticipating to have completed their respective audits in November due to a variety of issues. The outstanding matters for this Council include:

- Mazars awaiting the outcome of the Nottinghamshire Pension Fund audit, with Grant Thornton, the fund's external auditors, only confirming their final opinion on the Pension Fund's 2021/22 accounts on 14 November 2022.
- An issue regarding the accounting treatment of 'infrastructure assets' that is being considered at a national level, where the Government is now considering an optional temporary statutory instrument to the Code of Practice that would allow audits to be completed. The indicative date for the statutory override is 25 December 2022.
- Some final internal enquiries to consider with officers, including matters relating to Property, Plant and Equipment valuations on the Balance Sheet.

Mazars has not indicated any significant findings from its audit testing to date and the aim remains to achieve a clean and unqualified audit opinion on the 2021/22 accounts. An update was recently presented to Governance, Audit and Standards Committee on 28 November 2022.

**Business Planning and Budget Setting 2023/24**

The production of new business plans and the budget setting process for 2023/24 is well underway. Officers have prepared draft business plans, submitted their revenue and capital estimates and have reviewed the fees and charges lists.

The proposed business plans and financial estimates will be scrutinised by Overview and Scrutiny Committee on 30 and 31 January 2023, in advance of being considered at Cabinet on 7 February 2023 with a recommendation onto Full Council to approve the budget on 4 March 2023.

This is inevitably going to be another challenging budget round, particularly in view of the impact of high inflation (including pay awards, rising cost of energy and fuel and construction costs) and the 'cost of living crisis' along with uncertainties surrounding what extra funding support may be made available to local authorities.

Officers are working through the implications of the announcements made by the Chancellor in his Autumn Statement on 17 November 2022, with details of the local government financial settlement expected nearer to Christmas. Officers will continue to review the situation as part of the budget setting process and update the Medium Term Financial Strategy accordingly.

### Budget Consultation

The Budget Consultation for 2023/24 closed on 30 November. The web-based questionnaire was actively promoted through the usual channels, with all responders being entered into a prize draw. The Council received a good level of response last year and was looking for similar levels of public engagement again to feed into the latest budget round. It is pleasing to note that 1,210 responses were received by the close of the consultation on 30 November 2022, with a final push in 'Broxtowe Matters' helping to push the response level to over 1,000.

### Internal Audit

A revision to the Internal Audit Plan for 2022/23 was approved by Governance, Audit and Standards Committee on 28 November 2022. This was to allow for a vacancy within the Internal Audit team earlier in the year that has now been filled.

Internal Audit work remains focussed on higher-risk areas, including key financial systems. The Chief Audit and Control Officer has performed a mid-term review of the Internal Audit Plan with a view to producing a robust yet realistic programme for the remainder of the year. The audits deferred will be considered for inclusion in the 2023/24 plan and could commence from April 2023.

### Systems

Finance Services is leading on the implementation of the intelligent scanning system for creditor payments. There has been sound improvement in the number of transactions being processed through this efficient system, with the application automating the payment of matched supplier invoices. There is no manual data entry of an invoice once a goods received note has been entered against the approved purchase order. The system scanning functionality enables processing and indexed filing at the time of processing, thus saving officer time.

A series of training workshops for system users has continued into December, after which time the focus will move towards supporting any service areas not fully utilising the system as part of 'business as usual'.

## **ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT PORTFOLIO COUNCILLOR T HALLAM**

### **Portfolio Holder's Report to Council – 14 December 2022**

#### Planning

Two new planning and enforcement officers that were appointed earlier in the year, have settled in really well and are helping make inroads into the Enforcement case load, which still stands at about 250 cases.

- As mentioned at the previous Council meeting we have received marginally fewer planning applications but the Council has received more formal planning enquiries and enforcement cases than at the same time last year. Overall work received is therefore running at higher levels than last year overall.
- Several major applications were received this year including Field Farm Phases 2 and 3, Boots, Chilwell College Phases 1 and 3, West of Coventry Lane, St Johns College, Beeston Square, Ellis Grove, Chewton Street and large scale housing allocations in Brinsley and Awsworth. Many of these schemes were determined in the Autumn of this year, with a few going to Planning Committee in January 2023.

#### Planning Policy

##### Strategic Plan

Following previous consultation on the 'Issues and Options' ('Growth Options') document, a 'Preferred Approach' document has been prepared for consultation. This was considered by the Joint Planning Advisory Board (JPAB) on 27 September 2022 and Cabinet on 8 December 2022. Following consideration of responses to the consultation, a full draft of the Strategic Plan would be prepared, for consultation next year, to be followed by an examination by a Government Inspector. The 'Preferred Approach' document focuses on the preferred strategy, housing and employment. It proposes that each authority other than Nottingham City Council should meet the housing need identified by the Government's 'standard methodology'. For Broxtowe the 'Preferred Approach' would involve focusing housing development at Chetwynd and at the land previously removed from the Green Belt at Toton. No further Green Belt releases would be proposed.

#### Neighbourhood Plans

The Awsworth plan was adopted this year. The Independent Examination of the Chetwynd: The Toton and Chilwell Neighbourhood Plan took place in November. In addition, the Regulation 14 consultation of the Cossall Neighbourhood Plan has now concluded.

#### Economic Development:

Key for Acronyms

BCR- Benefit Cost Ratio  
 CIO- Community Interest Organisation  
 DLUHC- Department levelling Up Housing Communities  
 LUF- Levelling Up Fund

Levelling Up Fund Bids were submitted for Kimberley and Eastwood on the 2 August 2022 as per the council’s press release - Both contained three projects which are as follows:

Kimberley Levelling Up Fund Grant Request £16.6M

Project Name	DLUHC Grant (£m)	BCR	Value for money
Cycle Ways and Bennerley Viaduct	8.7	2.9	High
Industrial units and improved sports	4.3	2.3	High
Town Centre Regeneration	3.5	2.7	High

Eastwood Levelling Up Fund Grant Request £19.99M

Project Name	DLUHC Grant (£m)	BCR	Value for money
Cycle Ways	1.3	2.2	High
Durban House CIO and Retrofit	1.4	3.4	High
DH Lawrence Library and Life Chances Centre	17.3	2.4	High

Nationally around 540 bids were made which equates to about a 25% chance of success. No date has been set for the announcement of successful applications, but recently this decision has been deferred to the end of the year.

Both Levelling Up Fund programmes commit the Council and its partners to delivering significant spend this financial year. This would almost be impossible from a “cold start” but we are exploring some areas of early activity including:

- Cycle link into Panattoni Park
- Land options in Kimberley
- Grant Scheme in Kimberley
- Durban House planning application
- Bennerley Viaduct planning application and next steps.

All work done on these projects will have a dual purpose: to accelerate the LUF delivery if successful and undertake actions which strengthen the projects chances of delivery either through future funding opportunities; private sector investment or in

smaller packages of work that Broxtowe could do; in effect strengthening the Borough's future project pipeline.

### Shared Prosperity Fund

The UK Shared Prosperity Investment Plan was submitted on 1 August 2022. It is a three-year plan where the Borough can prioritise a range of actions and interventions similar to those being supported by EU structural funds. The Council is awaiting confirmation that funding is available.

### Stapleford Town Deal

The Council has 5/6 projects green-lighted, with the sixth being the Traffic Management and Street Scene for which a Business Case is being targeted for submission in December: VIA East Midlands are doing this work together with Focus.

### **Stapleford Town Centre Recovery Fund**

The Council have received applications for £1.18million from over 80 businesses for town centre recovery grants. 42% of the fund has been paid to date and more committed to approved applications. Outputs and spend targets are largely on course, though due to a few businesses withdrawing or reducing their application. Officers are now turning to a reserve list of those who applied after the July deadline.

### **Stapleford Safer Cycling Scheme**

The Hub is now running and offering free cycling services to the community on Sundays, with good uptake. The cycle proficiency track build opportunity has now gone out to tender, with a goal of finishing construction by March 2023. More work is required to tie in with Nottinghamshire County Council on the substantive on road routes.

### **Community and Young People's Centre at Hicking's Lane**

Faithful & Gould have engaged with stakeholders to develop the next stage of design and support with an opportunity for co-funding from the FA to widen the project scope. Funding has been secured to build some new facilities for the potentially displaced cricket club. A new Master Plan is being prepared following ongoing negotiations with Nottinghamshire County Council youth service.

### **Town Centre Enterprise Hub**

Tiles UK is currently being demolished and targeted to be operating as a car park by Q1 23/24. Work has started on early site exploration at Victoria Street and re-design of the ground floor of the Enterprise Hub is under consideration. There is a need to go to market very soon for consultants to design and develop the facility for planning submission.

### **Library Learning Facility**

This project has been split into two sub projects for internal and external elements. Officers have commissioned an architect company for next stage design, focussing on building the three library learning spaces this financial year.

### Other Economic Development Activity

Markets in Stapleford and Beeston are considered to be performing well and the Markets officer is implementing some service changes in relation to use of the Welcome Back Fund equipment.

The team is following up a decision made by Jobs and Economy Committee in 2021 to recruit an apprentice to support the department's substantial workload.

Following Cabinet's endorsement of the Economic Development Strategy Framework there is a need to bring forward a final version of the full strategy early next year.

### Asset Management Strategy

The Asset Management Strategy has been reviewed by GMT and will be finalised and presented to Cabinet on 8 December 2022.

The refurbishment of the Argos block was completed on the 21 November 2022 and electricity meters are being installed on Monday 28 November 2022 followed by hard wire testing. A detailed meeting with agents is being held on 7 December 2022 to agree a marketing strategy and review current interest. Legal work is well advanced for the letting of the first floor.

There is one unit remaining in phase two and the Council are in negotiations with an interested party.

The toilets are under construction with completion scheduled for mid-January 2023.



## **HOUSING PORTFOLIO COUNCILLOR M Radulovic MBE**

### **Portfolio Holder's Report to Council – 14 December 2022**

#### **Allocations**

On 1 November 2022, Cabinet approved a Home Release Scheme. This is an incentive scheme to encourage tenants who are under-occupying Council properties to downsize to a smaller property. Moving home can be a daunting prospect for tenants who may have lived in their property for a number of years and may not feel they can do so without support. The Home Release Scheme puts into place financial support as well as the support of officers to assist with some of the practical arrangements. No pressure will be put on tenants to move under this scheme. The housing service have started to contact tenants who may wish to move.

As at the end of November there were 1,799 households on our waiting list. 513 of these are in our priority bands 1 and 2. It is essential that we look at alternative solutions, such as the Home Release Scheme, to ensure that people in need are rehoused as soon as possible.

Good progress is also being made in improving our turnaround times for void properties, so that people can be rehoused quicker. The number of empty properties is the lowest it has been all year, and in November there was an average of eight new tenancies per week.

#### **Homelessness**

The Housing Options Team continue to see a rise in the number of landlords serving notices on their tenants, which has led to more approaches to the team from people at risk of homelessness. The team were dealing with 124 homelessness cases at the end of November.

The number of households in temporary accommodation continues to reduce, as more void properties are returned and people are offered a permanent home.

#### **Repairs**

The Repairs Review continues to progress, with the team moving back into the Housing Service. Following approval at Cabinet on 4 October 2022, new software is being implemented which will improve accurate diagnosis of repairs, and the number of jobs that can be completed at the first visit. Processes are being reviewed, including record keeping, to ensure that comprehensive information is kept for future reference and to be able to fully answer enquiries at first point of contact.

The tragic death of Awaab Ishak, who died of a respiratory condition caused by mould in his social housing home, has rightly focussed attention on the responsibility of all landlords to ensure that their homes are well-maintained and safe to live in.

The housing department has robust processes for dealing with damp and mould, and has had a zero tolerance approach to dealing with reports for a number of years. Employees within our Housing Repairs Team are provided with equipment and trained to test for damp in our properties. We have completed a full review of how we address damp and mould issues, and have complied with requests from the Regulator of Social Housing for information regarding our approach.

### **Income Management**

As at 19 November, current arrears were £328,136. This is £4,359 higher than the same period last year. However, given the current cost of living crisis an increase of less than £5,000 is very good performance.

We now have a team of two Financial Inclusion Officers, which has increased the amount of support that can be offered to tenants, both for rent arrears and wider debt and income issues.

### **New Build Development on Council owned land**

**Chilwell garage sites** - Planning Applications have been approved for the following garage sites:

- 4x2 bed houses and 2x1 bed flats at Felton Close, Chilwell,
- 2x3 bed houses at Gayrigg Court, Chilwell,
- 2x2 bed houses and 1x3 bed house at Selside Court, Chilwell,

These schemes are in the Housing Capital Programme for 2022-2024 and the building works will be tendered early 2023. Homes England funding has been applied for and a decision is expected before Christmas. It is anticipated that these 3 sites will start on site April 2023 with completion a year later.

**Watnall garage sites** - Planning Applications have also been submitted for the following garage sites:

- 2x3 bed houses at Chilton Drive/Spring Close, Watnall (approved at November planning committee),
- 2x2 bed houses at Chilton Drive Watnall (the planning application will be considered at January 2023 planning committee),

These schemes are in the Housing Capital Programme for 2022-2024 and the building works will be tendered in the Spring. Homes England funding will also be applied for in the Spring (funding cannot be secured on sites without planning). It is anticipated that these 2 sites will start circa June 2023 with completion a year later.

**Inham Nook pub site and Barn Croft garages** – The Council bought the Inham Nook pub in 2021. The pub has been demolished and the planning application for the 15 new homes (12 x 2/3 bed houses and 3 x 1 bed flats) has been approved by planning committee but is subject to the signing of a section 106 agreement. Homes England funding has been applied for and a decision is expected before Christmas. These new homes are in the Housing Capital

Programme for 2022-2024 and the building works will be tendered once the section 106 has been signed. It is anticipated that the work will begin on site in 2023 with completion a year later.

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## LEISURE AND HEALTH PORTFOLIO COUNCILLOR S J Carr

### Portfolio Holder's Report to Council – 14 December 2022

#### Dementia

The first Primary Care Network (PCN) 100-day Community Transformation challenge (of which Broxtowe Borough Council is a member) has been completed and is currently reviewing information provided by interviews of those living with dementia and their carers. The second phase of the community transformation project is now being planned which will include more dementia friends training being delivered by BBC the Alzheimer's society. Another dementia friend information session delivered to Nottinghamshire Mind, is planned.

#### Mental Health

The Broxtowe health partnership is exploring Green Social Prescribing - referring people to local (non-clinical) nature based activities to help improve their physical and mental health. The hope is that this will help to relieve pressure on primary care services.

#### Heat Banks / Warm Rooms

The Borough Council continues to work in partnership with the voluntary sector to develop a warm rooms scheme - a small budget of £5,000 has been earmarked to support costs of community groups delivering this. Stapleford Town Council held a meeting to explore and discuss options and Beeston Methodist Church has begun to build up some local information about warm space offers.

#### Tobacco/Vaping Control

The Vapouround Bus event is being rescheduled as unfortunately the bus broke down. Almost a dozen people were waiting to exchange their cigarettes for a vaping starter kit as part of a tobacco harm reduction programme. This shows there is a demand for smoking cessation services.

#### Refugees

The Communities Team are continuing to undertake refugee arrival and safeguarding and welfare checks as well as providing signposting to support for the Homes for Ukraine scheme. 100% checks have been carried out on arrivals we are aware of. However, we are reliant on sponsors informing us of arrivals as central government systems do not facilitate this. As issues for guests and hosts are increasing there is an expectation by Nottinghamshire County Council that these will be dealt with locally and this is now affecting the delivery of other Communities work.

The Broxtowe Partnership Board held a meeting on the subject of refugees and asylum seekers recently to exchange information so that all partners are aware of what the situation is and what services are available.

Safeguarding

33 safeguarding referrals have been made since the start of 2022, 27 of which were for adults and six for children. The Complex Case Panel, The Neighbourhood Safeguarding and Diversion Group and the Child Criminal Exploitation Panel are all multi agency and meet monthly to discuss cases and identify support to reduce risk.

Children and Young Persons

The Children and Young Persons post was successfully filled, with the new post holder starting on 14 November 2022.

**LIBERTY LEISURE LTD**

**SALES AND ATTENDANCES**

1. Opening fitness membership figures and memberships to the end of June 2022

Feb 2020 last fitness membership figures before	Opening fitness membership April 2022	Q1 Fitness membership to the end June 2022	Q2 Fitness membership to the end Sept 2022
4,890	BLC 2,115 CO 287 KLC 1,204  TOTAL 3,728 (76% pre pandemic)	BLC 2,334 CO 273 KLC 1,291  TOTAL 3,898 (79.7% pre pandemic)	BLC 2,440 CO 293 KLC 1,434  TOTAL 4,167 (85.3% pre pandemic)

Net memberships have continued to grow and are supported by the use of ‘Gym Sales’ prospecting software, a new digital and in person customer journey and a retention programme. Chilwell price reductions started in September with the site recording its best sales month of the year. A range of Health Partnerships at the Chilwell site continue to have the potential to increase memberships through a variety of referral opportunities

2. Opening swim school membership figures and memberships to the end of September 2022

Feb 2020 last Swim School membership figures before	Opening Swim School membership April 2022	Swim School Membership to the end June 2022	Swim School Membership to the end September 2022
3,298	3,421 (103.6% pre pandemic)	BLC 2,408 KLC 1,017  TOTAL 3,425 (103.7% pre pandemic)	BLC 2,379 KLC 1,031  TOTAL 3,410 (103.4% pre pandemic)

The company is undertaking an analysis of its Swim School programme to enable it to meet the targets that are set in the 2023-24 Business Plan.

3. Fitness and Swim School membership totals

Feb 2020 pre pandemic total	Opening totals April 22	Totals end June 22	Totals end Sept 22
8,188	7,149 (87% pre pandemic)	7,323 (89.5% pre pandemic)	7,577 (92.5%)

4. Attendances

<b>SUMMARY</b>	2022-23 Q1	2022-23 Q2	Comments
All attendances 2021-22			
913,122	Actual 262,822  Revised Q1 target 246,250  Revised full year target 985,000	Actual 491,705  Revised Q2 target 492,500  Revised full year target 985,000	On target

FINANCES APRIL TO THE END SEPT 20221. Finance performance overview TOTALS of all budget lines

<b>SUMMARY</b>	2022-23 Q2	Comments
All Expenditures	Actual £1.838m Target £1.917m Underspend £79k	There a mixture of spends that are not equal during the year. For example, insurance is paid up front. The revised expenditure for the year is increased to account for the pay award and increasing utility costs
All Incomes (excluding management fee)	Actual £1.613m Target £1.508m Over achieving £105k	Is ahead of target at 6 months with Gym membership growth better than the original forecast. Further work is required to analyse potential changes to operational income for the second half of the year
Management fee	Actual received £500k Original allocation £845k	The remaining amount required from the management fee will be calculated taking into adjustments for Cultural Services moving back into the council and the estimated cash flow position of company at the end of the financial year.

2. Finance performance SIGNIFICANT BUDGET AREAS

<b>EXPENDITURE</b>	2022-23 Q2	Comments
Staffing	Actual £1,185k Target £1.214m Underspend £29k	The pay award and adjustments for the changes to the Cultural Services come into effect from November 2022
Utilities, Business Rates	Actual £110k Target £176k Underspend £66k	Underspend is because some invoices for the period have not been received, less energy is used in the spring and summer months of the year.
Operations	Actual £358.6k Target £339.7k  Overspend £18.9k	Events delivery costs are front loaded to the first 6 months of the year skewing the operational spend.



3. Significant Income Streams

<b>INCOME</b>	2022-23 Q2	Comments
Membership Income	Actual £607k Target £598k Overachieved £9k	Overall memberships area gradually increasing. Work on increasing sales and reducing cancellations is included in the 2023-24 business plan.
Swim School Income	Actuals £495k Target £480k  Overachieved £15k	The company is undertaking an analysis of its Swim School programme to enable it to meet the targets that are set in the 2023-24 Business Plan.
Pay & Play / Club Bookings	Actual £318k Target £318k	On target
Management Fee	£845k	The allocated management fee will be adjusted to reflect Cultural Services transferring back to the council. The amount will be confirmed when the Cultural Services finance account is closed at the end of period 8

4. Transfer from Balances

The company's revenue budget for 2021-22 is within the management fee received from the council.

5. Reserves

The Company reserves on 31 March 2021 is £602,130.

It was previously reported that the Board of Directors (Board meeting 33, July 2022) approved a capital spend of £50,000 for the development of a dry side changing space at the Kimberley site. Due to increasing capital costs the project is on hold until clear benefits can be confirmed.

DEVELOPMENTS

To enable the Exercise Referral programme to grow the Board of Directors approved the addition of a part-time Exercise Referral Instructor post to the company's staffing. The post holder started work in August with the main role to support people who are referred to make the most of the opportunity to exercise. In September there was

219 people exercising through an exercise referral which is a 20% increase from 1 April.

**SUMMARY OF RECENT WORK AND ONGOING DEVELOPMENTS**

1. Staff restructuring at the leisure centre sites from 1 September 2022.
2. Implemented new operating arrangements at Kimberley School site from 1 September 2022.
3. Implement the new Leisure Management System went live 1 November 2022.
4. Continuing to provide information to inform the review into the potential of future operating efficiencies with Broxtowe Borough Council.
5. Cultural Services transferred back to the Council on 1 November 2022.

**ENVIRONMENT PORTFOLIO  
COUNCILLOR HELEN SKINNER****Portfolio Holder's Report to Council– 14 December 2022**

The Environment team has been working very hard on its commitment to engage with residents on green issues, increase biodiversity in the Borough and the delivery of the frontline services. A number of good things have been taking place which demonstrates the commitment to improving the Borough for our residents. A flavour of the good work which has happened includes:

Leaf Fall

The Autumn and Winter months are always a busy time for the street cleansing teams due to the annual leaf fall. The programme of activity primarily focuses on strategic leaf fall routes keeping carriageways and gullies clear. Other priority areas include high footfall areas, such as town centres and main pedestrian routes. Whilst the work is planned and scheduled there can be challenges during periods of bad weather when high winds result in an acceleration of the leaf fall. Please can Members report any areas of concern to the Environment Team.

Chewing Gum removal funding

In the summer of 2022 the Environment team were extremely pleased to find out that they had been successful with their bid to the Chewing Gum Task Force. The £15k grant enabled the Environment Team to purchase equipment for gum removal. Teams are currently working across the four town centres to remove the worst of the gum staining. This work will be followed up with new behaviour change signage which will be erected to encourage visitors to the town centres not to drop gum. Previous pilots in other areas resulted in a 64% reduction in gum littering following the erection of the signage.

Climate Strategy Refresh

In July 2019 the Council declared a climate emergency and committed to become carbon neutral by 2027 for its own operations. In 2020 the Climate Change and Green Futures programme was established to assist in the delivery of this ambition. Since 2018/19 the Council has seen a 16% reduction in its carbon emissions, which is very positive but we still have much more to do.

The current climate change strategy is nearly three years old, with 90% of its actions either having now been completed or in progress. To ensure that the strategy, and the subsequent Carbon Management Plan, are as current as possible, the key documents, strands and actions are currently in the process of being reviewed and refreshed. The revised Climate Change Strategy will go to Cabinet in March 2023 for Members to approve

We have all experienced this year the impacts that climate change can bring. The summer months of 2022 were some of the driest on record and the fourth hottest ever recorded. On the 19 July 2022, the Met office issued its first ever red weather warning and the UK also recorded its highest ever temperature of 40.3°C.

### Green Rewards and Free Trees

Across the current Nottinghamshire platform there are 5,466 Green Reward members, who have undertaken 126,566 actions, which has avoided emitting 325 tonnes of carbon.

From a Broxtowe perspective our registration level is over 2,000 households which shows how committed and invested our residents are in tackling climate change.

Broxtowe residents have:

- Avoided emitting 75 tonnes of carbon
- Actively travelled 31,484 miles (by walking, cycling)
- Travelled 37,915 miles by public transport
- Saved enough water to fill 23,037 baths by having a 4-minute shower
- By washing at 30°C saved enough energy to power 658 average homes for the day.

Broxtowe's free tree offering this year was partnered with Green Rewards. The scheme this year proved very popular with 750 trees to give away. Residents had a choice of either plum, apple or a pear tree. Applications operated on a first come first served basis and applicants will hear if they have been successful in the next couple of weeks. Residents will have their free tree delivered in late January 2023.

### D2N2 Shared Charging Network

The Council are currently looking into working in partnership with Nottingham City Council and other D2N2 partners for access to a shared electric vehicle charging network across Nottinghamshire.

The costs for the installation of an extra four electric vehicle charging points at Kimberley Depot are able to be funded through the Future Transport Zones funding which was awarded to Nottingham City. Becoming part of D2N2 shared network will enable the Council, and other partner organisations, to charge electric vehicles at different destinations with the electricity costs being invoiced directly back to the relevant organisation.

### Trees

The Council has recently taken delivery of over 90 trees. The trees have been supplied for the start of the winter planting programme with 69 of the trees being allocated through the Urban Tree Challenge Fund. The Council was awarded over £29k through this fund to plant and maintain the 69 trees. This is the second year in succession that the Council has been successful in securing funding through the Urban Tree Challenge Fund.

On Friday 25 November 2022 there was a tree planting event at Chetwynd Road Open Space as part of the Queens Green Canopy initiative. Fifteen trees were planted together with a mixture of smaller plants and bulbs. The event was attended by the Mayor, local Members and children from Chetwynd Spencer Academy and was very well received by all.

The Queens Green Canopy is a nationwide initiative to create a living legacy with a target of over a million trees being planted in Her Majesty's name across the nation to mark the Queens Platinum Jubilee. Chetwynd Road Open Space will join Coronation Park and Queens Elizabeth's Park as sites where trees have been planted for the Queens Green Canopy.

### Christmas

Christmas is nearly here and it's at this of year we all buy presents for our loved ones. 45% of the UK's greenhouse gas emissions relate to the things we buy, how we use them, and how we dispose of them. By recycling, re-using items, cutting food waste or not buying things in the first place we can all make this year's Christmas a more sustainable one. Making small change adds up to a big difference, so if you are not sure if an item can go in the recycling bin, this can either be checked online using Broxtowe's A to Z of waste, or, check the front of the new bin collection calendar which has recently been delivered to all householders.

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**COMMUNITY SAFETY PORTFOLIO  
COUNCILLOR R D MacRae****Portfolio Holder's Report to Council – 14 December 2022**Refugees

Work on carrying out second visits is expanding at a fast pace with the need to include supporting and advising the new refugees, guests and hosts. We are starting to see cases where guests are putting pressure on hosts to make them homeless so they are eligible for social housing. This additional work is adversely impacting on the Community Safety officer's ability to deliver core work.

This year three events have been held. two of which have been in relation to our refugee community – celebrating the theme #MoreInCommon with our Syrian, Afghan and Ukrainian guests.

The Communities team have also supported refugees with food by assisting with pop up foodbanks.

Equality and Diversity

A season of lights event is being developed with a stall to share relevant information from the communities' team at Christmas events.

Hate Crime workshops in schools are being delivered alongside the anti-social behaviour team when they deliver anti-social behaviour and bullying messages.

The Community Safety team is working with Health and Leisure officers to increase healthy activity in minority community groups by starting coffee mornings in Broxtowe which will be trialled from the end of the month.

Work in partnership with Broxtowe Women's Project, Heya Nottingham and Beeston Youth and Community Centre is being undertaken to hold diversity events around the theme of International Women's Day, starting from early next year.

Crime and Anti-Social Behaviour

Partnership working with the Police on Operation POTASSIUM evening operations in Beeston have been held to engage with children and young people creating anti-social behaviour or annoyance or disturbance to the local community and sign posting them to diversion activities including the boxing club.

To further address the anti-social behaviour in Beeston the Chayah Project have also been commissioned to provide three hour sessions, twice a week of outreach in Beeston Town centre, the tram stops, Chilwell High Road, and to also provide diversionary activities on Dovecote Park.

Joint work within schools with the School Police Liaison Officer is being arranged with the first date 22 November 2022 organised for activity at Kimberley School.

A member of the Community Safety team has attended 'NetWalking' with Broxtowe Women's Project in Stapleford in order to lead discussions on anti-social behaviour whilst engaging in walking.

The Community Safety team delivered the Darker Night's Campaign - advice on keeping your home safe from burglars including shed thefts and keeping safe during Halloween and Bonfire Night, including no trick or treat posters for Halloween, which were available online and at key sites throughout the Borough.

The Cycle Theft Action Plan has now been completed.

The anti-social behaviour plan is progressing well, apart from one action which was cancelled. (Hold four x community safety advice sessions through existing community groups or events across the borough annually) due to resources being redeployed for arrivals checks and safeguarding visits for Homes for Ukrainians across the Borough.

The Broxtowe Crime Reduction Action Plan and Anti-social behaviour plans are being rewritten for 2023/24 and will form the basis of new bids for funding to the Police and Crime Commissioner.

Safer Streets projects are being delivered with three completed so far, the electric bikes now being used by the Eastwood Neighbourhood Policing Team are already showing results with arrests of wanted individuals being made.

Operation NIGHT ANGEL was delivered again on 18 November 2022 around Beeston with the Communities anti-social behaviour team, Police and Police Licensing teams visiting licenced premises to check licensing conditions are being adhered to. Checks are also being made on customers using metal scanners for knives and drugs wipes for drugs.

### Domestic Abuse

Delivery of the White Ribbon 16 Days of Action throughout November was successful, with a number of events taking place across the borough, including a launch at the Canalside Heritage Centre, a White Ribbon service at Beeston Methodist Church and a safeguarding event organised by the Ann Craft Trust.

ACTION / DESCRIPTION	DUE DATE	LEAD OFFICER (Title)	UPDATE
White Ribbon Notts launch – BBC has been identified as a key partner	01.11.22	Housing Manager	Took place 9:30 – 11:30.



ACTION / DESCRIPTION	DUE DATE	LEAD OFFICER (Title)	UPDATE
Exhibition launch at Canalside Heritage Museum	02.11.22	Councillor Richard Macrae	Took place 2:30-4:00.
White Ribbon service, Beeston Methodist Church	06.11.22	Chris/Alex	Took place approx. 9:30/10:00.
Photo opportunity Bennerley Viaduct	15.11.22		POSTPONED DUE TO WEATHER BEING BAD
International Men's Day **proposal for IMD event at BBC on Monday 21st	21-25.11.22		Launch took place 11:00-1:00
Ann Craft Trust Adult Safeguarding week – D/A theme technological abuse	21-27.11.22		

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